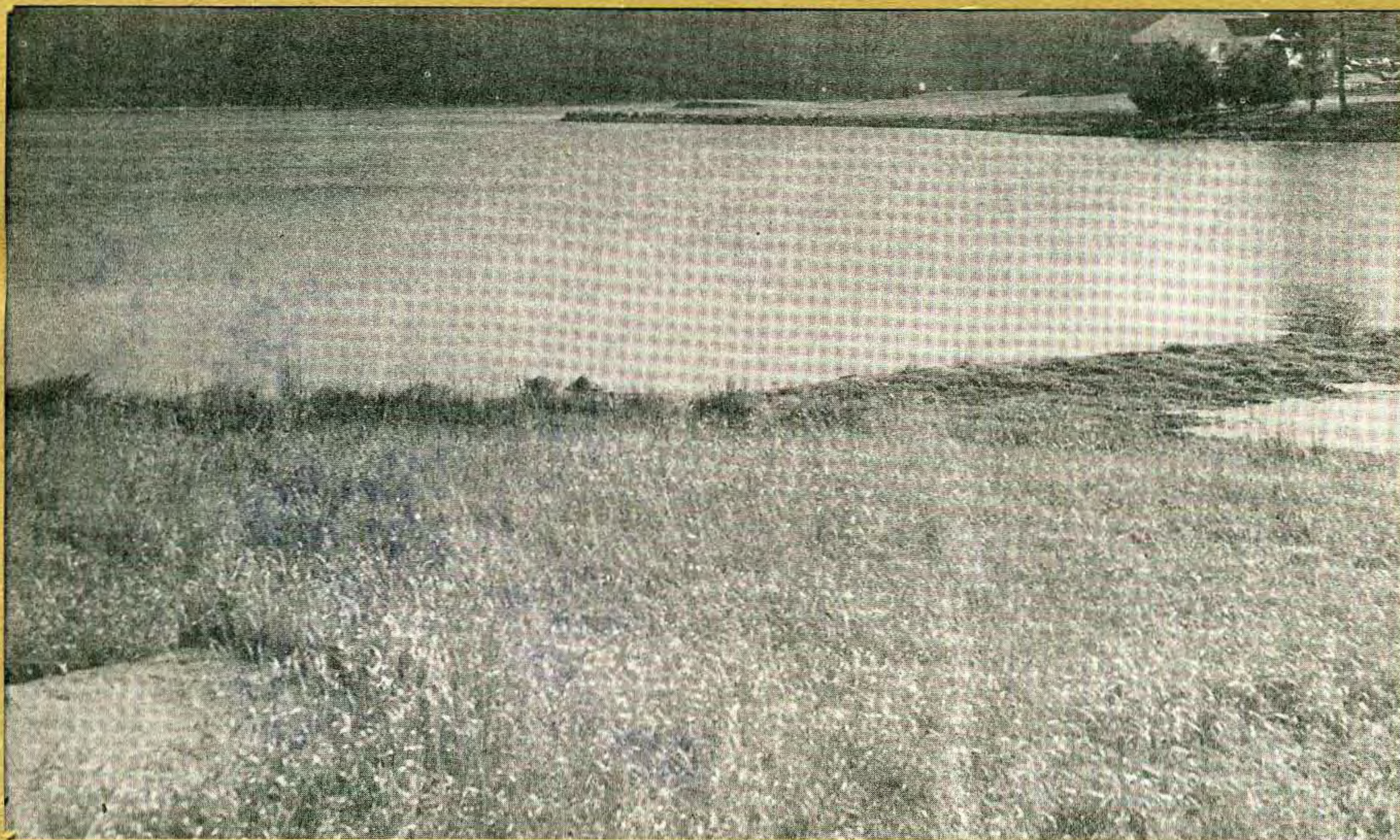


# **TOWN OF MANCHESTER**

## **CONNECTICUT**



**ANNUAL REPORT**

**1966-67**



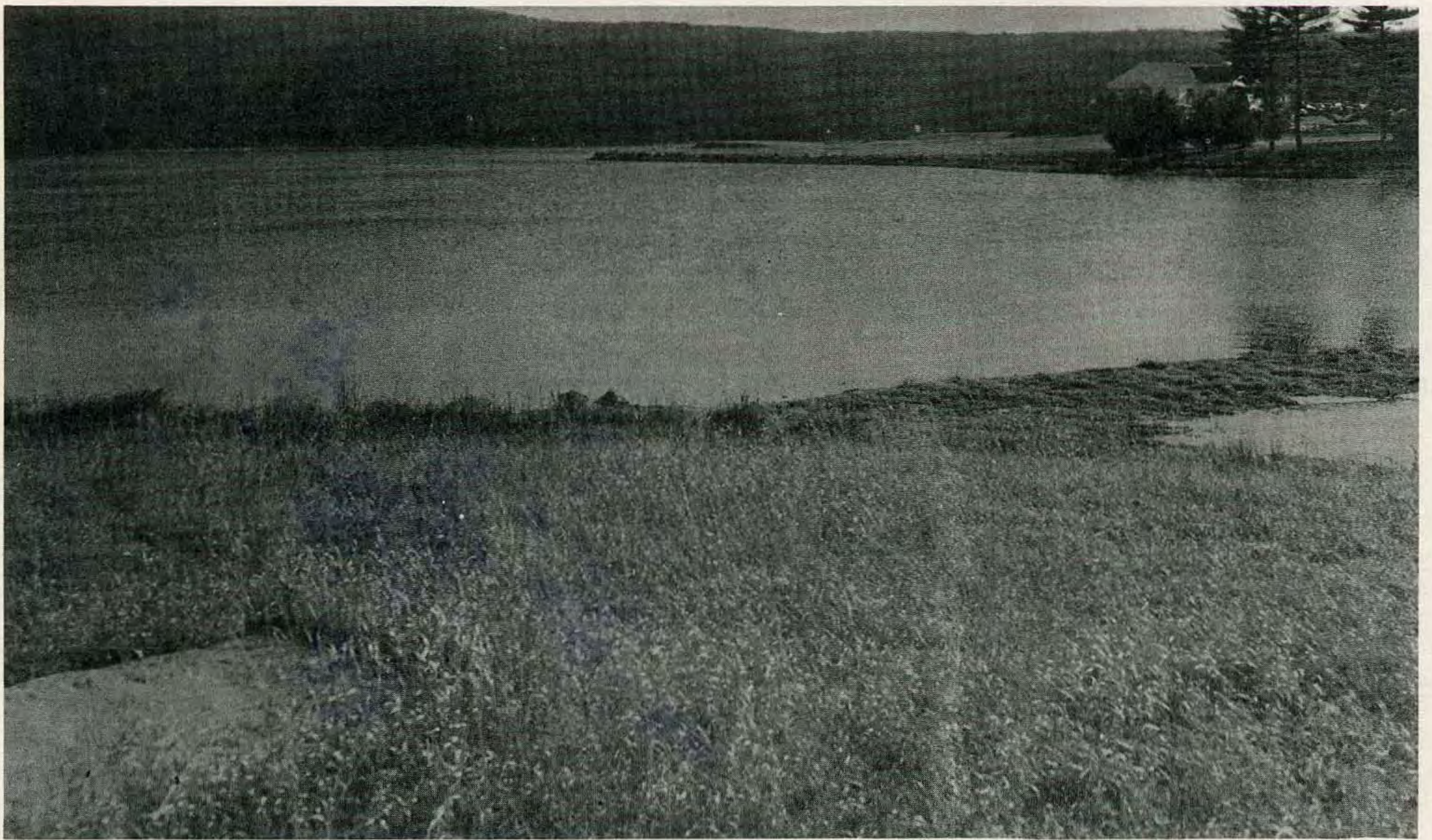
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 Manchester Fire Department  
 Printed by . . . . . Technical Press





GLOBE HOLLOW RESERVOIR - FULL AGAIN AFTER 4 YEARS OF DROUGHT





# *Town of Manchester*

*Manchester, Conn. 06040*

NATHAN G. AGOSTINELLI, MAYOR  
HAROLD A. TURKINGTON, DEPUTY MAYOR  
JOHN I. GARSIDE, JR., SECRETARY

DIRECTORS

RAYMOND L. ELLIS  
WILLIAM E. FITZGERALD, ESQ.  
FRANCIS J. MAHONEY  
WAYNE G. MANTZ  
DAVID O. ODEGARD  
WILLIAM R. SCHALLER

ROBERT B. WEISS, GENERAL MANAGER

December 20, 1966

To The Honorable Board of Directors  
and Citizens of Manchester

The following report highlights activities of the Town during the 1966-67 fiscal year. We note this year the retirement of Miss Anna French, Librarian, and Mr. Horace Murphey, Park Superintendent. Between the two, a total of 74 years service is represented. With the retirement of such respected and devoted employees it seems appropriate to reflect on some of the activities of the Town 40 years ago. You will note in some of the departmental reports information in bold type indicating facts gathered from old Town Reports.

It is interesting to note, also, that in 1927 the Board of Selectmen recommended the appointment of a Charter Revision Committee and predicted, "the time is very near when it will be necessary to make an appropriation for a garbage incinerator." Also, in 1927, the new Municipal Building costing \$192,530 was first occupied and the Selectmen correctly anticipated that it would be adequate "for natural growth for a number of years." As you know, 40 years later, we are now thinking in terms of the need for an addition to our Town Hall.

It is hoped that you will read this Report as you would that of a business corporation in which you own stock. It is further hoped that you will feel free to call upon me or any of the Town departments for further information about matters that you wish to learn more about in depth.

I appreciate the opportunity of working with the many dedicated Town employees and officials who make up the team that serves the needs of the Manchester public.

Sincerely,

Robert B. Weiss  
General Manager

RBW:hn



# GENERAL ADMINISTRATION

One of the more important roles of the General Manager is to form a bridge connecting policy determinations by the Board of Directors and administration of these policies by the full-time staff.

In order to develop a high degree of coordination and cooperation among department heads, a weekly staff meeting is held. This keeps open the channels of communication between department heads and from department heads to the Manager. Separate weekly meetings are held with staff members particularly concerned with public works, utility and planning matters and those department heads involved in fiscal operations.

## PERSONNEL ADMINISTRATION

Personnel Administration has become one of the important functions of the Development Coordinator. Filling of vacancies has been speeded up in most instances. At the same time the department heads have been responsibly involved in handling their own personnel problems and procedures as much as possible.

The past two years have witnessed entirely new problems in the area of Union negotiations. New legislation adopted by the State has encouraged the formation of employee bargaining groups and strengthened existing ones. The Firemen have formally organized and the Union previously representing the hourly rated workers has now been recognized by the Labor Relations Board as sole bargaining agent for all employees except Police, Fire and Supervisory.

It appears to me that the labor negotiators have come to the table open-minded and cooperative. The resultant agreements reflect honest compromise and seem to be fair both to the employees affected and the Town.

## INDUSTRIAL DEVELOPMENT

One of our emphases has been in the area of industrial development. A few major problems have adversely affected Manchester's industrial development efforts. These are:

1. Lack of utilities on most sites.
2. High price of land compared with competitive sites in other towns.
3. Desire of major land owners to build and lease facilities rather than sell land.
4. Lack of availability of small size sites.

Working together with the Industrial Development Commission and with the cooperation of property owners and the Board of Directors, giant strides have been made in the past year. The adoption of the Industrial Guidelines program might well be looked upon in the future as the turning point of Manchester's development. It is likely to provide a positive answer to each of the four points raised above.

We have had a successful two years in term of industrial development. Activities include expansion on the part of existing industries, the selection of new sites in Manchester for several who outgrew existing facilities and the selection of sites in Manchester by

others from out of Town. Your Manager and Development Commission have been involved in the projects listed below. The following firms were convinced by us to relocate or to remain in Manchester.

1. Empire Tool Company - new facility on property sold to them by the Town.
2. L. M. Gill Welding and Manufacturing Company - moved from East Hartford to a new facility on Tolland Turnpike.
3. Klock Corporation - new site on Tolland Turnpike.
4. E. S. Houghton and Company - moved to former Empire facility on Stock Place from Hartford.
5. Dean Machine Company - first tenant of Green Manor Industrial Park - aided by Town Industrial Guidelines Program.
6. Agway Incorporated - fertilizer blending plant on Electric Street, a new branch plant facility.
7. Allen and Reed, Incorporated - wholesale plumbing supply distributor - branch facility located in Cheney Mills building.

We should have a promising future for Industrial expansion. Projected highways and our ability to serve excellent sites with sewer and water, if planned projects materialize, should assure future growth. However, it must be remembered that this is an extremely competitive field. Communities both nearby and far away are also actively involved in the search for industry. We must remain competitive if we are to succeed. We still have problems in finding small sites for growing industries. However, our reputation for wanting industry is now established.

## AUTOMATIC DATA PROCESSING

In recognition of the many changes in information handling techniques, late in 1965 the Board of Directors and the Board of Education created a Data Processing Advisory Committee to work with the Superintendent of Schools and the General Manager. The group has been of inestimable assistance in helping to work out a program whereby the Town, Board of Education and Community College all share a computer.

The Town has several major systems that are in the process of being automated under the supervision of the Development Coordinator.

1. Water and Sewer billing.
2. Accounts Receivable and Appropriations Accounting.
3. Payroll, Personnel and Accounts Payable.
4. Preparation of Grand List and Tax Bills.

## FUTURE NEEDS

As I see it, the single greatest need facing Manchester today is the development of a realistic Capital Improvement Program. We have done a reasonable job over the past twenty years in the construction of new school facilities. At the same time we have not kept up with the needs for school maintenance and in the area of developing our utility and road systems.



**IN MEMORIAM**  
**THE HONORABLE VINCENT A. GENOVESI**  
**1927 – 1967**



Elected to the State Legislature in November 1966  
Member Zoning Board of Appeals  
Former Director of and former Treasurer of the Eighth Utilities District  
Volunteer member of the Eighth Utilities Fire District  
Former Town Selectman  
Member of Republican Town Committee  
Former President of Manchester Young Republicans  
Active worker for United Fund and March of Dimes  
Appointed member of three House Committees - Labor, Veterans Affairs and Transportation  
Committee Member of St. Bridget's School Fund Drive  
United States Army 1946 to 1947  
Library was named after him at St. Bridget's School



During the year, Miss Anna French, Librarian, and Horace Murphey, Park Superintendent, retired.

When employees with many years of service leave, it is of interest to look back for a glimpse of Manchester in an earlier year. We have arbitrarily picked 1927, four decades ago, for this purpose. More than half of Manchester's residents did not live here in 1927, and more than half were not even born.

At the end of most departmental reports is a note from the report of forty years ago. It is hoped these will be of interest to old-timers and newcomers alike.

In 1927, the population of Manchester was approximately 21,000.



**HORACE P. MURPHEY**

Mr. Murphey retired July 31, 1967 as Superintendent of Parks and Recreation and Tree Warden. He had served the Town for 39 years.

An advocate of open spaces, Mr. Murphey's efforts in the retention of present park land and acquisition of additional park land has been evidenced over the years in his service to the town. The park system in Manchester has expanded and developed under his direction.



**ANNA C. FRENCH**

Miss French retired June 30, 1967 after thirty-six years of service with the libraries of the Town. She was Head Librarian for fifteen years. The Children's Room of the Mary Cheney Library has been renamed by the Library Board as the Anna Caroline French Room.

"Many towns have a beautiful library. They are a joy to look at, both inside and out. It is to Miss French's credit that our Town has a library system that not only has beautiful buildings but, what is most important, a good collection of books and special services available to our townspeople. We feel Miss French has done her job well, and the Town of Manchester is very fortunate to have had a librarian of her caliber in charge for so many years." \*

\*Excerpt from Resolution of Board of Directors.

## **1926-1927**

In the year 1926, there were 112.66 acres of developed park and recreational areas. All this developed land was not Town owned, such as Globe Hollow and Mt. Nebo. These areas were owned by Cheney Brothers.





LEFT TO RIGHT: Standing: Anthony F. Pietrantonio, Director; William E. Fitzgerald, Esq., Director; Robert B. Weiss, General Manager; The Hon. Francis J. Mahoney; The Hon. Harold A. Turkington, Acting Chairman. Seated: Wayne G. Mantz; David O. Odegard; The Hon. Nathan G. Agostinelli, Chairman; John I. Garside, Jr., Secretary; William R. Schaller.

## HIGHLIGHTS 1966-1967

### GENERAL

- **APPROVED** referendum for Manchester Downtown Renewal. Voted 10/3/66 and defeated by a vote of 158.
- **APPROVED** creation of a Charter Revision Commission.
- **AUTHORIZED** General Manager to acquire property at 91-97 Center Street next to the Central Firehouse for \$65,000 to be paid over a ten-year period.
- **APPROVED** allocation of \$47,141 for off-site improvements for Green Manor Industrial Park, in accordance with new Industrial Guidelines - Dean Machine Company to be first tenant of this park.
- **SEVEN** (7) industries to locate or remain in Manchester with new facilities.
- **APPOINTED** first Development Coordinator.

### EDUCATION

- **ADOPTED** Resolution authorizing BOND ISSUE of \$975,000 for constructing the Globe Hollow Elementary School on a 21 acre site near the Globe Hollow Reservoir.
- **ADOPTED** Resolution indicating intention of Board of Directors to sell to the State of Connecticut for use as the site of a Regional Community College, no more than 115 acres of so-called Globe Hollow land.
- **STARTED** class for pre-school children with severe hearing impairment.
- **DEVELOPED** plans for Replacement of Lincoln School.
- **CONTINUED** and expanded various Special Programs financed with State and Federal Funds.
- **NAMED** the Library at Nathan Hale School in honor of Miss Mary Taylor.
- **SIGNED** first written Agreement with Teachers.



## **PUBLIC SAFETY**

- **APPROPRIATED** \$222,000 for constructing and equipping Fire Station #3 at Woodbridge Street and Weaver Road.
- **APPROVED** amendments to Ordinance - Overnight Parking of Motor Vehicles to - No parking between the hours of 2:00 a.m. and 6:00 a.m. from November 1 through March 31 on any public highway or designated municipally owned, leased or operated off street parking area or lot.
- **ALLOCATED** \$4,000 for modification of traffic signals at Center and Adams Street; West Center Street and Waddell Road to add pedestrian walk phase.
- **FOUR** new Police Officers approved and recruited.

## **PUBLIC WORKS**

- **ACCEPTED** new streets in Housing for Elderly Project.
- **APPROVED** addition to Porter Chlorination Building.
- **SNOWFALL** accumulation - 85.25'' against a normal 48''.
- **ADOPTED RULES** - Sanitary Sewer Rules and Rules for Assessment of Sanitary Sewer Construction.
- **ALLOCATED** \$25,000 to activate Well #4 at Charter Oak Field.

## **RECREATION**

- **ALLOCATED** \$90,000 for a Swimming Pool at Robertson Park.
- **ALLOCATED** \$5,000 for paving Globe Hollow Swimming Pool.
- **ACCEPTED** gift from St. Bridget's Church of two (2) acres of land on North School Street at Union Pond.
- **OPERATED** swimming pools without fees.
- **OPENED** Waddell Swimming Pool.

## **FISCAL AND ADMINISTRATION**

- **ACCEPTED** RECODIFICATION of CHARTER, the Ordinances and the Special Acts.
- **HELD** an Informal "Dutch Treat Supper" at the Manchester Country Club for various Boards and Commissions to discuss town problems.
- **REVISED** sections of the Pension Ordinances.
- **APPROVED** contract for re-indexing Town Clerk's property records, utilizing data processing techniques.
- **ADOPTED** Resolution seeking Federal Funds for Sanitary Sewerage Facilities.
- **APPROVED** First agreement with Local 1579, International Association of Fire Fighters and the Town of Manchester.
- **COMPLETED** revaluation.
- **TAX RATE** set at 37.9 mills.
- **EMPLOYEE** accidents reduced in year from 207 to 135.
- **INITIATED** town EDP applications for water billing, Grand heat and tax bills, payroll and appropriation controls.
- **INITIATED** additional weekly staff meetings for Fiscal Officials and Physical Development Officials.



# AT YOUR SERVICE

## APPOINTEES OF THE GENERAL MANAGER

**ROBERT B. WEISS**  
General Manager



Past President, Connecticut Association of Town and City Managers; Past Vice President of International City Managers Association; Member of Public Personnel Association; Member, American Society for Public Administration.

B. A. Boston University  
M. G. A. Wharton Graduate Division of the University of Pennsylvania

**THOMAS C. MONAHAN**  
Chief Building Inspector



Past President, Connecticut Building Officials' Association; Vice Chairman, Legislative Committee, Connecticut Building Officials' Association; Member, National Fire Protection Association; Member, New England Building Officials' Association; Member, Building Officials' Conference of America; Member, New England Fire Marshals' Association.

**JOSEPH V. CLEMENTINO**  
Controller



Registered Public Accountant; Member, American Society for Public Administration, National and State, Executive Board Member Connecticut Chapter; Member, Municipal Finance Officers' Association, National and State, Executive Board Member Connecticut Chapter; Member, Connecticut Society of Governmental Accountants.

Graduate of Morse Business College and American Institute of Banking, Hartford Chapter; MIPS Courses, University of Connecticut.

**JOHN B. HARKINS**  
Development Coordinator



Member, International City Managers' Association; Member, Connecticut Association of Town and City Managers; Member, American Society for Public Administration; Member, Public Personnel Association.

B. A. Norwich University  
Graduate School of Public and International Affairs, University of Pittsburgh

**WILLIAM C. MASON**  
Chief of Fire Department



Member, International Association of Fire Chiefs; Member, New England Association of Fire Chiefs; Member, New England Association of Fire Marshals; Member, Connecticut Fire Chiefs' Association; Member, National Fire Protection Association.

**WILLIAM D. O'NEILL**  
Director of Public Works



Registered Professional Civil Engineer; Member, American Society of Civil Engineers; Member, National Society of Professional Engineers; Member, American Public Works Association; Member, Connecticut Society of Civil Engineers; Member, Connecticut Association of Street and Highway Officials; Member, International Association of Municipal Engineers; Member New England Water Pollution Control Association.

B. S. University of Massachusetts Masters Program, University of Connecticut.

**P. JOSEPH MURPHY**  
Assessor



Member, International Association of Assessing Officers; Member, Connecticut Association of Assessing Officers; Member, Hartford Area Assessors' Association; Lecturer, University of Connecticut.

**JAMES M. REARDON**  
Chief of Police



Member, International Chiefs of Police Association; Member, New England Chiefs of Police Association; Member, Traffic Safety Committee; Member, State Board of Firearms Permit Examiners.



**ERNEST J. TURECK**  
Highway Superintendent



Member, American Public Works Association; Member, Connecticut Association of Highway Officials.

MIPS Courses, University of Conn.

**JOSEPH R. TAMSKY**  
Planner



Member, American Institute of Planners; Member, American Society of Planning Officials.

B. A. Yale

M. C. P. Massachusetts Institute of Technology.

**JOSEPH S. HAAS**  
Purchasing Agent



Member, Public Purchasing Association of Connecticut; Member, National Institute of Government Purchasing Agents.

Villanova

**WILLIAM H. BOYLE**  
Recreation Director



Member, National Recreation and Park Association; Member, Connecticut Recreation Society; Member, California Recreation Society;

Member, Academy of Certified Social Workers.

B. S. Springfield College

**ERNEST R. MACHELL**  
Collector of Revenue

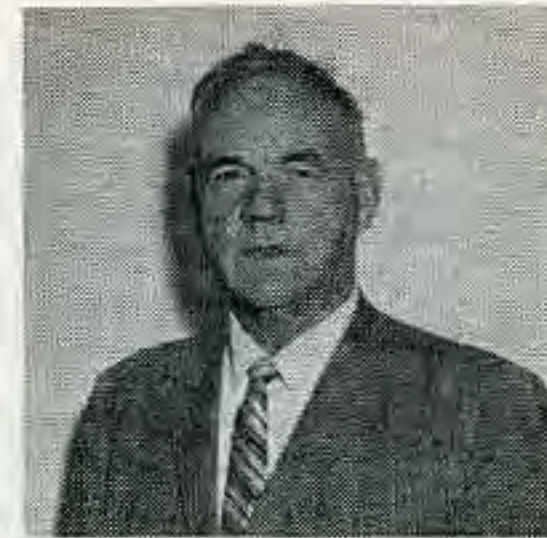


Member, Tax Collectors' Association of Connecticut; Member, Hartford County Tax Collectors' Association; Member, Administration Council of Economic Opportunity; Loan Officer of the Manchester Municipal Federal Credit Union.

Attended Assessors' School, University of Connecticut.

Attended Assessors' School, University of Connecticut.

**GEORGE W. ELLIOTT**  
Cemetery Superintendent



Member, Connecticut Cemetery Association; Member, New England Cemetery Association; Member, American Cemetery Association.

**MARY DELLA FERA**  
Welfare Director



Member, American Public Welfare Association; Member, Connecticut Association of Local Administrators of General Assistance;

Member, Greater Hartford Social Workers Organization; Member, Greater Hartford Community Council Committee on Aging; Member, Administrative Council on Economic Opportunity; Member, Welfare Services of Civil Defense; Secretary, Action Committee for the Aging.

MIPS Courses, University of Conn.





# PLANNING AND DEVELOPMENT

## PLANNING AND ZONING COMMISSION

Commission activities continued at an increased rate during the year - more zone change applications were heard, more subdivisions and resubdivisions, more recommendations to the Board of Directors and more meetings with the State Highway Department regarding the relocation of U.S. Route 6 and other highway matters.

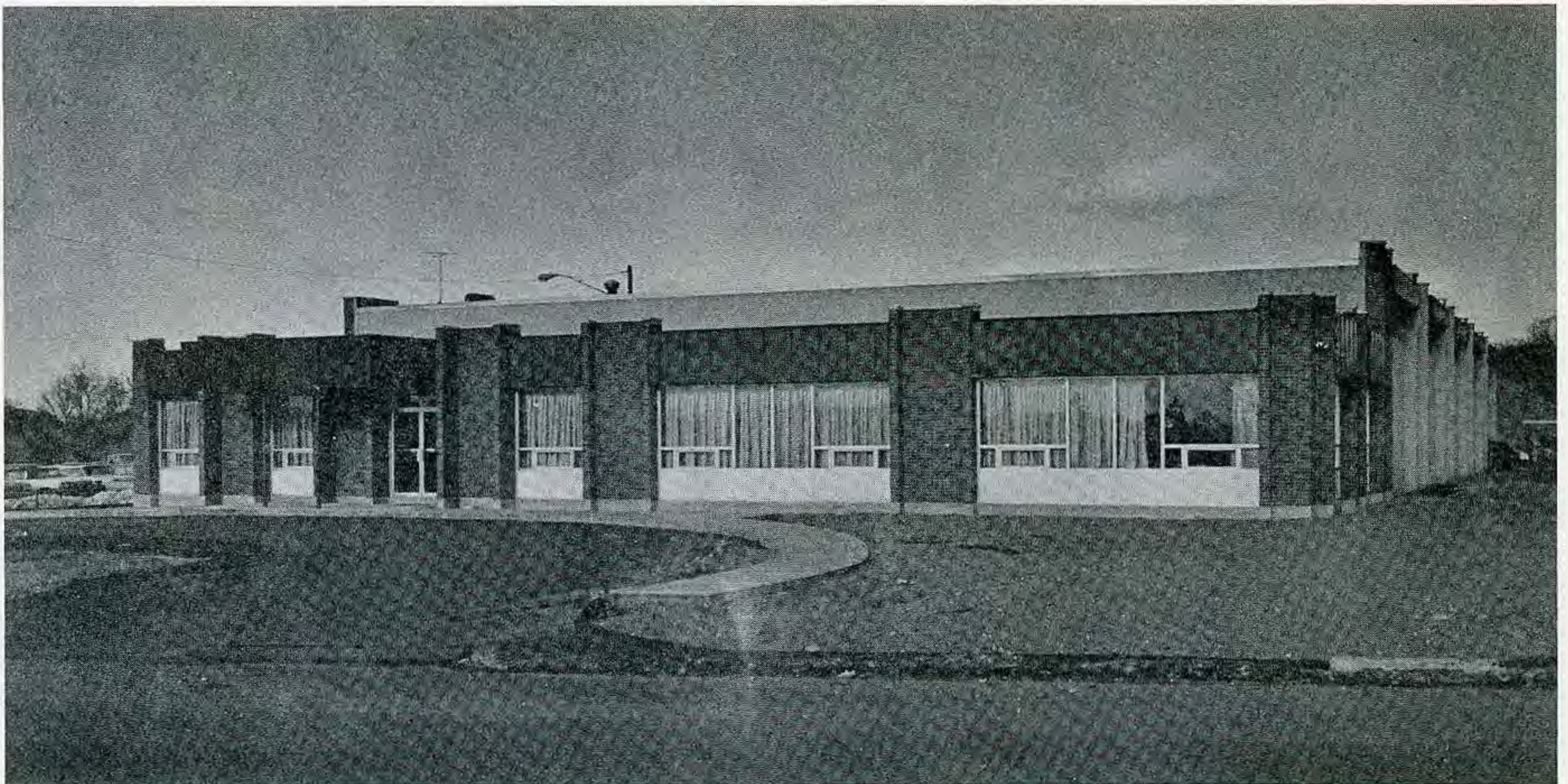
As in previous years the work of the Commission and the Planning Department was limited to day-to-day as distinguished from long-range planning.

The Technical Advisory Committee set up by the Commission to review the current Zoning Regulations and recommend a thorough zoning revision, met almost twice a month and is still at work. Although this Committee has a long way to go before it can submit a final report, its membership has worked long and hard at a most difficult and unfamiliar task.

The Commission, during the year, approved a general revision, or recompilation, of the Zoning Regulations which have made these easier to use and un-

derstand. At the same time, several amendments were approved which permit the construction of condominiums and bring the non-conforming use provisions of the Regulations into agreement with the State Statutes. Perhaps the single most time consuming, if not the most important activity undertaken by the Commission, was its review and discussion of the Board of Education's proposal to replace Lincoln Elementary School with a new building in Center Springs Park. This action, which continued over most of the year, was finally resolved in July 1967 when the Board of Directors approved the Board of Education's recommendation.

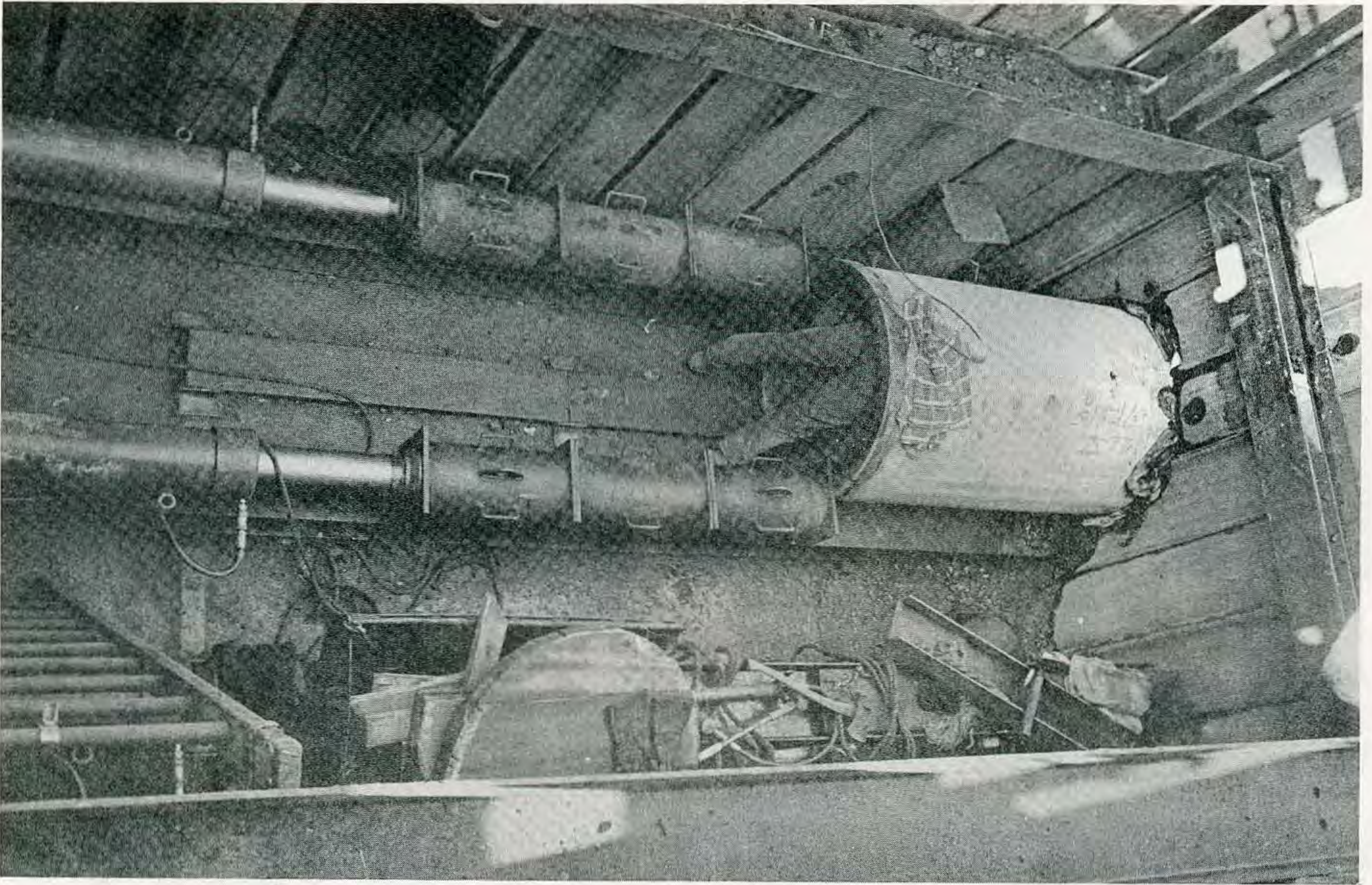
This has been a year of greatly increased planning activity - one which points up, once again, the imperative need for additional full-time staff for the Planning Department. We must have more staff to enable the Commission to keep ahead of current development needs by revising and refining the Plan of Development before that expensive document is thoroughly outdated.



DEAN MACHINE COMPANY - FIRST INDUSTRY IN GREEN MANOR INDUSTRIAL PARK



# MANCHESTER REDEVELOPMENT AGENCY



“JACKING” PIPE UNDER MAIN STREET R.R. CROSSING

The function of the Manchester Redevelopment Agency is to administer the Town's urban renewal program. Presently there are two renewal projects - the North End Project, which is in execution, and the Downtown Project which is in planning.

**Downtown Renewal Project:** The Agency prepared final plans for this project based on a shopping mall concept. Many meetings were held with property owners, businessmen, civic groups and various Town agencies explaining the proposed plans. A local referendum on the project was held in October, 1966 and a bond issue to finance the project was defeated by a slim margin of votes. At the present time, the Agency is preparing a revised plan for the project to present to the Town Board of Directors for reconsideration for another referendum on the project.

**North End Project:** In connection with the execution of the North End Project, this department has been engaged in land acquisition, property management, relocation activities, and demolition of structures to be removed.

The North School Street improvements between Golway Street and the easterly project boundary were started in August, 1966. This portion of the site improvement work was completed by October, 1966. During the past year, final engineering design on the remainder of the site improvements was completed. These plans are presently being reviewed by various state and local agencies. The remainder of the site improvement work will go out to bid during the summer of 1967.

The Agency received and reviewed preliminary plans for a 50,000 square foot neighborhood shopping center. The construction of the shopping center will commence as soon as land acquisition and relocation activities permit.

The Agency also voted an intent to sell a four acre parcel in the project area to the Manchester Housing Authority for the construction of housing for the elderly. Plans were also reviewed for a proposed neighborhood swimming pool to be constructed in the project area south of the Robertson School.



# TOWN CLERK

The Town Clerk's Office is responsible for the maintenance of the Town Records and serves a record-keeping function for all citizens of the community.

Records kept of most Town Boards and Commissions include official minutes of meetings, rules and regulations, and records of all actions taken. The Town Clerk is also the Keeper of the Town Seal, Charter and Ordinances. All land transactions are recorded in the Town Clerk's Office, as well as vital statistics (births, deaths and marriages).

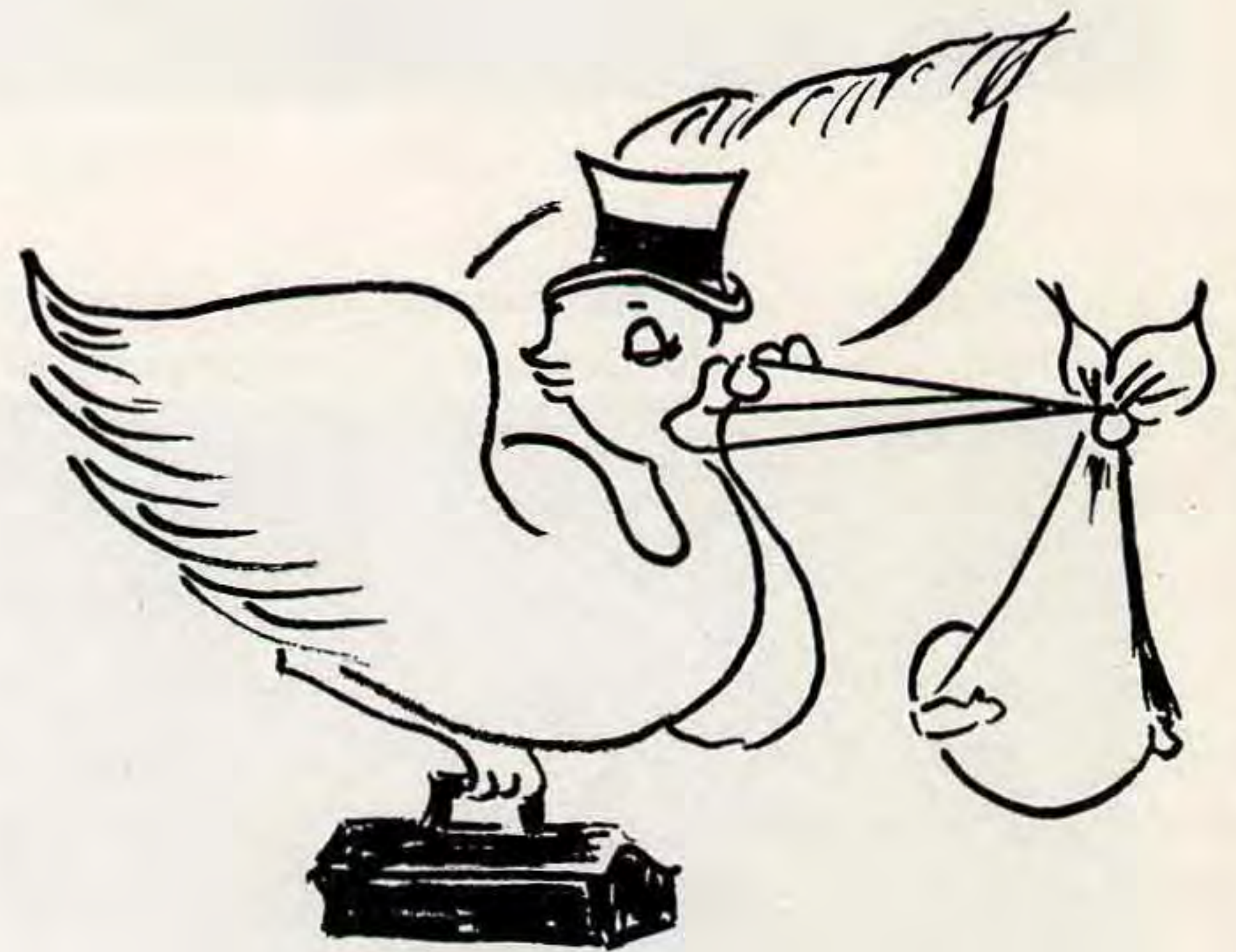
The issuance of licenses and permits, including dog licenses, marriage licenses, game licenses, liquor permits and applications, majority cards, boat registrations, etc. is another function of the Office.

The Office is responsible for the supervision and conduct of voter-making sessions and all elections and referenda. The fiscal year included a Town and State Election with local questions voted on each Election.

Continuing the program for greater security and preservation of records, a new data processing system for re-indexing the General Index to the Land Records was initiated. This program, which is to be completed in three years, was contracted at a total price of \$82,880, and will include the Land Records for the period from 1823 to 1966. The contract was awarded to a service company which will verify each entry in the present Indexes against the original documents that are now on microfilm. After verification each entry which refers to a person or to a corporation will be sorted alphabetically by last name, by given name and chronologically within a given name. These entries will be then printed out in correct order and placed within one continuous Index, replacing the present series of closed Indexes. The final print-out of the Master Index will contain over One Million entries. All of this irreplaceable information will be stored on magnetic tape and placed in a security vault. In the event of any type of disaster or mutilation by general use, these records can be mechanically reproduced in a short period of time.



LEARNING HOW



## VITAL STATISTICS

	1965	1966	1926
Births	1,774	1,888	438
Deaths	513	545	187
Marriages	469	514	204



# PUBLIC SAFETY

## POLICE DEPARTMENT

Four new patrolmen positions were allocated to the Police Department's force during the fiscal year. This increase in personnel provides a force of sixty officers, four civilians, and thirty school crossing guards. In order to meet our present needs the chief recommends an additional 12 men. Chief Reardon reports that, in order to provide the proper security for our growing community, an additional four men per year for the next two or three years should be added to the force.

Special Training Courses offered by the Chiefs of Police Training Academy at Bethany, Connecticut were attended by four officers from the Police Department. All members of the Department continue to receive valuable instruction and training in all phases of police work through the use of Training Keys developed by the International Association of Chiefs of Police.

During the year the Police Department processed 10,809 complaints, of which 3,646 required investigation. The scope of the security service our Department affords the community may be seen in the year's total of miles patrolled in police cruisers - nearly a half million miles in all!

In compliance with the Department's Safety Program, special teams from the force visited the Town's Elementary Schools twice during the year. Utilizing safety films and lectures, these teams emphasized the



OUR OWN SIGN SHOP

### MAJOR REASONS FOR ARREST CRIMINAL OFFENSES

	1963	1964	1965	1966
Criminal Homicide	0	0	1	1
Assaults (Aggravated)	0	5	3	1
Break & Entering	23	51	42	43
Larceny	33	35	80	46
Stolen Motor Vehicles	13	9	8	18
Fraud	4	19	6	33
Other Juris	12	23	37	16
Offenses Against Family	12	26	17	20
Liquor Laws	5	16	8	20
Intoxication	170	129	140	104
Breach of Peace	70	138	133	136
All Other Offenses	66	57	85	75

need for proper safety procedures in going to and from school, and also during vacation periods.

The Auxiliary Police continue to give unsparingly of their time in assisting in policing special events such as the Thanksgiving Day Road Race, Fourth of July Fireworks Display, Memorial Day Parade, and other large events. Without such service from our Auxiliary Police Force, the Department would be taxed beyond our capacity to provide the necessary protection for the safety of all citizens on such occasions.

Twelve vehicles were maintained by Department mechanics. The Department also painted 14 miles of center lines, maintained 22 traffic lights, and 2,008 signs. Processing and finishing of all signs, including street signs, was done in the Police Department's Sign Shop.

## 1927

The Police Department consisted of:

- 1 Chief
- 1 Captain
- 2 Sergeants
- 8 Regulars
- 8 Supernumeraries (part-time)

The Police Commission reported to be "much more satisfactorily housed in the Police Building." This is the building in Center Park which now houses the Controller and Treasurer Departments.



# FIRE DEPARTMENT

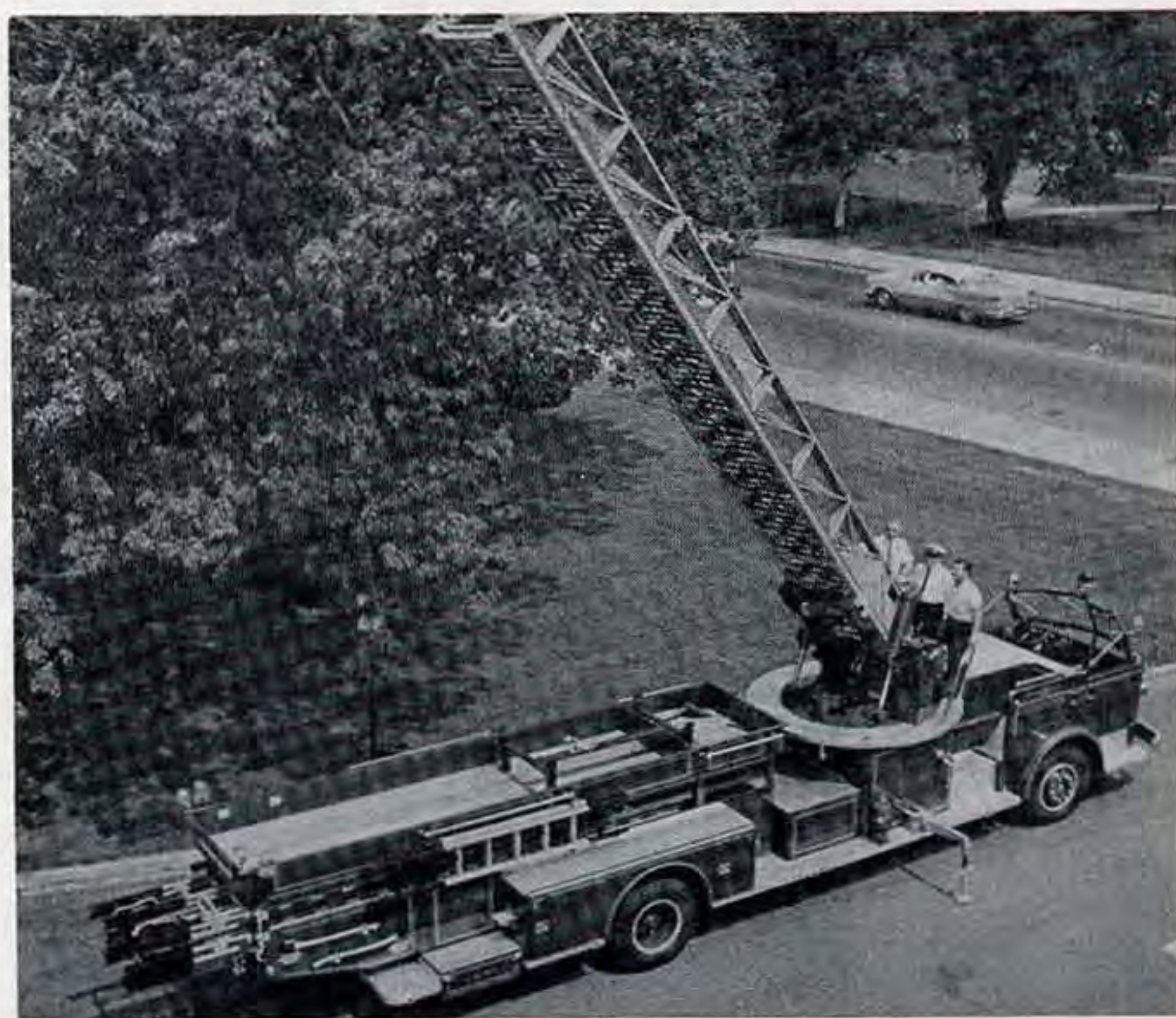
The Manchester Fire Department responded to 457 alarms during the past year. This was an increase of 54 alarms over the previous year. However, due primarily to the end of the five-year drought, a 20% decrease was experienced in brush and grass fire alarms.

The total value of all property at risk to fire damage was estimated at \$4,360,300. Less than 4% of this property value at risk actually sustained fire damage - the estimate of the value of property damaged being \$166,410.

Three new pieces of fire-fighting apparatus were delivered to the Department during the year. The new equipment includes a 750 gallon-per-minute pumping engine, a 100-foot aerial ladder truck, and a service truck with a power operated ladder to be used for fire alarm maintenance purposes.

Ground breaking ceremonies for the new #3 Fire Station at Lawton and Weaver Roads were held September 19, 1966.

The building was nearly completed at the end of the fiscal year. The new station provides Manchester with three modern stations in all.



100 FEET STRAIGHT UP

## Types of Fires

	1965-66	1966-67
Building fires . . . . .	86	110
Brush or grass fires . . . . .	129	105
In vehicles or equipment,		
outdoors . . . . .	62	62
Other non-building fires . . .	18	35
Calls other than fires . . . . .	108	145
<b>TOTAL . . . . .</b>	<b>403</b>	<b>457</b>

While no additional increase in manpower to the Fire Department occurred last year, training programs in first aid and fire-fighting methods continued under the supervision of the Assistant Chiefs for members of the Department. The present full-time force remains at fifty men, including officers.

The Fire Chief reports that this force may be inadequate to combat a serious fire in a disaster situation, however. "Serious consideration must be given to increasing the total manpower force to meet the growing needs of the community," the Chief reports. "Without any absenteeism due to illness or vacations, there are but twelve men on duty at any one time throughout the Department; these twelve men responsible for manning seven pieces of modern fire fighting equipment!"

## NUMBER OF FIRE ALARMS



## 1926 - 1927

The Town did not start operating a Fire Department until about thirty years later.

Department status in 1926 was two full-time firefighters and a full-time Chief. There were 155 volunteer firemen operating from four stations manning four pumping engines and two ladder trucks.

The volunteers did an excellent job during these years as most of them worked at Cheney Brothers and were released to fight fires when the alarm sounded.



## CIVIL DEFENSE



SIMULATED DISASTER DURING  
NATIONAL C.D. EXERCISE

Under State law, the responsibility for coordinating all of the various services in the Town of Manchester in the event of any emergency or disaster is vested in the Civil Defense Department. A new Emergency Operating Center located in the basement of the Municipal Building meets all requirements of the Federal Government in providing the facilities of operation areas and supplies, shelter supplies, telephone and radio communications and an emergency generator to provide power for lighting and communications.

The Civil Defense Director is updating the format of the Department's organization for the purpose of improving coordination between the agencies involved in disaster situations. Also, request has been made to the State Office of Civil Defense to have a survey made in order to determine potential additional shelter areas in the Town. When these projects have been completed, and with the improved facilities afforded by the new Emergency Center, our community should be adequately prepared to handle any emergency or disaster.

## DOG WARDEN

Manchester's "model" dog pound can accommodate twenty-six tenants.

Normal activities of the dog warden are paid by the receipts from the issuance of dog licenses, and fees collected for services rendered by the dog warden.

A summary of the activities for the past two years shows a substantial decrease in the number of dogs destroyed, in spite of an increase in pick-ups of roaming dogs.

	1964-65	1965-66	1966-67
Complaints	693	621	795
Roaming Dogs	404	291	408
Dogs Returned to Owners	163	162	167
Dogs Sold (Placed)	98	21	34
Destroyed	17	88	37
Miscellaneous	126	20	243



TAKE YOUR PICK



# HEALTH, WELFARE AND SOCIAL SERVICES

## HEALTH DEPARTMENT

The activities of the Department of Health are many and varied, and include the following: reporting of communicable diseases and making aware to the medical profession any epidemic or unusual problems. Department personnel investigate complaints and issue orders for abatement of nuisances; inspect restaurants, school cafeterias, and nursery schools; issue permits for septic tanks and inspect installations; and inspect meat slaughtered in Town.

Influenza inoculations and poison ivy inoculations are given Town employees. Certain areas are approved for treatment for mosquito control in cooperation with the Park Department.

The Director of Health must certify Certificates for International Travel. An interesting note here is that each year there is a substantial increase in the number of Manchester residents who are traveling abroad.

A major activity of the Department of Health at this time is the inspecting of dwellings as ordered under the Housing Code. This past year 2,639 housing units were inspected. Benefits from these inspections have been realized in that many run-down properties have been repaired and beautified, thereby improving the neighborhoods. Also, it should be brought to the attention of the residents that often hazardous conditions which were unknown to them have been discovered through the inspection and were rectified.

Under a recent ruling of the Supreme Court, it is more difficult for the Department of Health to insist on inspections, although not impossible. If a known health problem, or a suspected health problem exists, the Department of Health is authorized to petition the courts for a warrant to inspect. We have operated, however, on the premise that "a man's home is his castle." We do feel that these voluntary inspections have produced a better, healthier Manchester.

Another major field of activity deals with the sanitation of the Town. This Department has advocated the sewerage of areas in Town wherever possible. In view of the fact that the building limits are being extended into rural areas, plans for extending sanitation facilities into these areas should be made in anticipation of building of homes.

The Board of Education is to be commended on their action of skin testing the first and seventh grade children for tuberculosis and also for giving Sabin oral vaccine for immunization against poliomyelitis to all school children entering the school system. School nurses should be commended for conducting clinics to discover eye problems in preschool children.

Again the Director of Health urges the serious consideration of consolidation of the two sanitary sewer systems in Town, the expansion of health recreation facilities, an expanded course on health education to be developed in the schools, and a full time Director of Health position. Also urged strongly in the Director of Health's report is local action to control burning in town.

## COMMUNICABLE DISEASES

	1962	1967	1926
Chicken pox	11	20	27
Encephalitis	0	1	0
German measles	3	14	17
Infectious hepatitis	3	1	0
Infectious mononucleosis	17	5	0
Influenza	1	0	17
Measles	105	2	320
Meningitis	3	3	0
Mumps	18	16	4
Paratyphoid	1	0	5
Pneumonia (bronchopneumonia)	10	No longer	26
(lobar)		reportable	33
Salmonella	1	1	0
Strep. (incl. scarlet fever)	32	387	40
Tetanus	1	0	1
Tuberculosis (all forms)	4	8	8
Venereal diseases	5	13	22
Whooping cough	1	3	19
Conjunctivitis, infectious	0	0	1
Typhoid fever	0	0	2
Malaria	0	0	1
Diphtheria	0	0	61
Total	216	474	604

**An outbreak of diphtheria - 90 cases - was a major concern. This disease has long since come under control of medical science.**

**The Board of Health reported that many markets had installed refrigeration systems and that all milk delivered in Town, pasteurized or unpasteurized, was from tuberculin tested herds. It complained about the number of overflowing cesspools.**



## PUBLIC HEALTH NURSING ASSOCIATION

The Public Health Nursing Association offers home care as part of its effort to cooperate with other Manchester agencies in maintaining the health of the community. Through this Agency, bedside nursing care and physical therapy treatments are available to all residents of Manchester. In addition to these services, anyone eligible for Medicare benefits may receive care by a Home Health Aide.

The nurses give instruction to expectant mothers and demonstrate procedures for the care of the newborn. They assist in clinics conducted by the Town Health Officer and tuberculosis clinics conducted by the State. They give guidance to tubercular patients in their homes.

A program of health supervision and guidance is part of the work of the Agency.

Residents of Manchester and service clubs have donated many articles which are needed by patients. These items may be borrowed, free of charge, for a prescribed length of time.

A contribution from the Town, a grant from the Greater Hartford Community Chest and income from fees enable the Agency to provide its valuable services.

The Agency is located at 55 East Center Street. Services may be received by telephoning the office (649-5389) or by contacting a private physician. Office hours are Monday through Friday, 8:00 A.M. to 4:30 P.M.



## HOUSING AUTHORITY

The high point of the Housing Authority's activities during the past year was the completion of the Westhill Gardens Annex, adding 100 additional units of housing. This brings the total of public housing for the elderly in Manchester to 200 units. Manchester now ranks fourth in the State in the number of units of housing for the elderly. Opening ceremonies held on September 10, 1966 were highlighted by the appearance of Governor John N. Dempsey.

The new addition is comprised of 80 single bedroom units and 20 efficiency units contained in 15 single story dwelling buildings situated on over 17 acres of land immediately contiguous to the original Westhill Gardens.

The monthly rent charge for our public housing for the elderly remains at \$42.50 for the efficiency apartments, \$52.50 for the one bedroom apartments and \$62.50 for the two bedroom apartments. All utility charges are included in the monthly rent charge, and each unit is equipped with an electric range and refrigerator.

The Executive Director of the Housing Authority of Manchester reports that, even with the new additions, a waiting list of eligible applicants for whom no housing is immediately available still exists. The Authority is now concerned with planning for a proposed 75-unit project for the elderly to be constructed on a site located in the North End Renewal Area.

Recreation facilities at Westhill Gardens include a large social room. Activities held are sewing circles, card parties, holiday parties, religious activities, or reading and watching television. A Library Extension at the main building is another valuable service.



NEW HOUSING FOR THE ELDERLY DEDICATED



## WELFARE DEPARTMENT

The average monthly case load of the Welfare Department decreased in 1966-67, particularly in the areas of Home Relief and hospital costs. This was due, in part, to the new Title 19 (Medicaid) program, which absorbed medical costs for prescriptions and doctors' fees for children in families on local Welfare. Medicaid also absorbed some hospital charges for adults who qualified for the program.

Financial aid was given to 159 resident cases. Of these, 61 were single individual cases, and 96, family cases. In addition, 2 cases of hospital costs of Manchester residents in other towns were also paid. The total number of persons involved in all categories was 487.

Ten children were placed in foster homes and three adults were boarded in institutions or boarding homes last year. The Welfare Department also paid for 107 hospital cases, including clinic visits.

The Work Relief Program was continued in 1966-67. Under this program, all able-bodied persons who apply for assistance and do not secure private employment are placed under the supervision of a Town Department. Credit is then given toward repayment of welfare assistance given. Five men and one woman worked a total of 1,244 hours under this program.

The Welfare Director reports an increased involvement in social services. "Many local families, especially those receiving financial assistance from the State, still come to this Department for advice and services," the Director reports. "We also work with families with domestic problems who do not need financial help but come to us for counseling and referral.

We find more and more of our time is given to counseling and services."

A new program of counseling services for our elderly citizens was begun last year. Sessions were held at the Senior Citizens Center, and plans for an increase in this service in the future are being made. Areas of counseling include Social Security changes, Medicare, et cetera.

Arrangements were made through the Welfare Department for thirteen needy children to enjoy a two week vacation at the Times Farm Camp.

The staff of the Department has also become involved with various other groups in preparing projects under the Federal Economic Opportunity Act - identifying needs and studies of appropriate statistical data and methods.

In 1927, the late George H. Waddell served as Charity Superintendent in addition to being Town Treasurer and Clerk of the Board of Selectmen. Welfare was dispensed through his office, as there was no separate Welfare Department. John H. Hyde and Robert J. Smith served as the Charity Committee. The Town also maintained a Town Almshouse.

The 1927 report indicated that 68 families were assisted either partially or totally. Hospital payments were made for 67 persons in general hospitals in the area, including Manchester Memorial, and also State hospitals.



SANTA HAS MANY HELPERS



## REGISTRAR OF VOTERS

A total of 1,506 new voters were enrolled at the eighteen voter making sessions held during the fiscal year. Of these new voters, 587 registered as Democrats, 444 as Republicans, and 475 registered as Unaffiliated. The total number of voters in the Town of Manchester at the close of the reporting period was 22,483.

The Registrars notified over 1,000 voters during the year that their names would be removed from the Voting List unless retention was requested as under the provisions of the Election Laws.

The Registrars of Voters attended the Election Officials Conference called by the Secretary of State on September 13th, 1966 in Hartford.

The Registrars of Voters are now under the jurisdiction of the Secretary of State and are governed by the State of Connecticut Election Laws. Starting in 1968, we will have an Election yearly - Presidential and State Elections on even numbered years, and Town Elections on the odd numbered years. Among the many new laws is one which allows the Registrars of Voters to accept applications for the admission of new electors. This can be done in their office, during office hours, or at any enrollment session.

On April 12, 1966, the Board of Directors adopted a new Voting District Ordinance which divides the Town into seven Voting Districts. At Elections, we now use thirty 50-point voting machines and, at the present time, we have 22,517 names on our Voters List - 8,979 Republicans, 8,778 Democrats and 4,760 Unaffiliated.

### 1926 - 1927

In the 1920's, Elections were held in one polling place, the Municipal Building, and eight 30-point voting machines were used.

## PERMANENT MEMORIAL DAY COMMITTEE

The Committee undertook the task of compiling the names of Manchester men that served in World War II and managed the dedication ceremonies of the bronze plaques bearing their names that were installed in Bailey Auditorium of Manchester High School.

The regular business of the Committee, to continue the work of the Grand Army of the Republic to promote activities for the observance of Memorial Day and honor the memory of those Veterans of any and all wars participated in by the United States of America was carried out as in years past.

The Committee operated on a budget of \$1,000 during the fiscal year of which an uncommitted balance of \$59.31 was returned to the Town.

The final meeting of the year, Mrs. Laura Loomis announced her retirement as Secretary of the Committee after thirty years of faithful service. A Certificate of Appreciation from the Town was later presented to Mrs. Loomis by the Mayor.

The World War II Honor Roll containing the names of over four thousand residents that served between 1941 and 1945 was unveiled by Mayor Nathan G. Agostinelli during ceremonies in the foyer of the Bailey Auditorium of Manchester High School.

### 1927

Forty years ago, the Permanent Memorial Day Committee was set up with representatives from the six or seven different service organizations and three selectmen. Services were held at Cheney Hall. One or two members were from the Grand Army of the Republic.



DEDICATION OF WORLD WAR II HONOR ROLL



# PUBLIC WORKS OPERATIONS

The Public Works Department is composed of Six Divisions: Engineering, Building, Highway, Sanitation, Parks and Cemetery. This Department also works closely with the Water and Sewer Department and other Town Departments and Agencies.

The Principal departmental functions are:

- (1) Supervision and control of the maintenance of all Town owned structures except those under the control of the Board of Education and Library Board.
- (2) Supervision and control of surveying, planning, laying out, opening, constructing, repairing, cleaning and lighting of highways, bridges, sidewalks and curbs, storm sewers and street name signs.
- (3) Engineering and architectural work for all Town facilities.
- (4) Collection and disposal of garbage and rubbish.
- (5) Enforcement of subdivision regulations.
- (6) Supervision and control of Cemeteries.
- (7) Administration of all laws, ordinances, and regulations governing the construction of buildings and other structures including plumbing, electrical, mechanical, gas and oil burner installations.



KIWANIS SPONSORS PUBLIC WORKS WEEK OBSERVANCE



## BUILDING DEPARTMENT

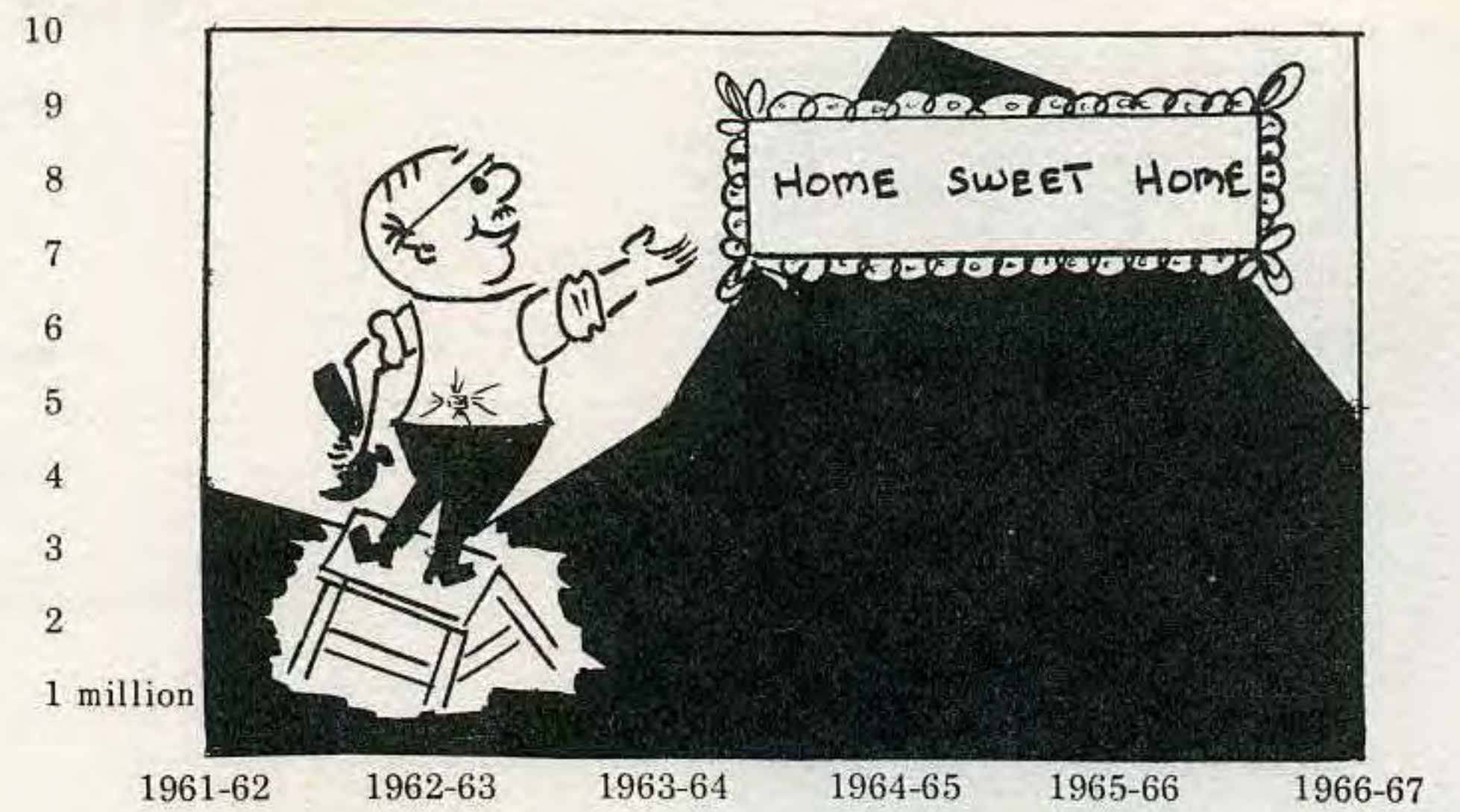
New construction in 1966 generally suffered a sharp decline and Manchester was no exception. This decline is evident in the following comparison of fiscal year 1966-67 with the preceding year.

	1965-66	1966-67
Dwellings	125	80
Apartment units	138	41
Commercial buildings	11	10
Industrial buildings	8	8
Total Building Value	\$9,713,721.00	\$5,520,034.00
Fees Collected	34,058.25	43,134.50

An application to construct an apartment complex at an estimated cost of \$2,500,000 was received but could not be processed until street and utility problems were resolved. This project together with other contemplated construction indicates a return to normal within the next year.

Zoning enforcement problems have increased with the greater number of abandoned junk cars. The Building Inspectors, as Zoning Enforcement Officer, is instituting action to improve this condition.

The public service of the department extends beyond the inspection of construction of private property. The personnel also assist other town departments and agencies in the procurement and maintenance of service and utility equipment such as electrical and heating facilities at recreation and park buildings, water department buildings, swimming pools and other municipal installations.



NEW BUILDING VALUE

The personnel actively participate in organizations and associations which aid them in the performance of their duties which results in a benefit to the Town of Manchester and to the people who make use of the services of the Building Department. The Building Inspector completed a term as President of the Conn. Building Officials Association and serves as a member of one of the Basic Code Sub-Committees of the Building Officials Conference of America. The Deputy Building Inspector was cited in a National Fire Protection Association publication for cooperating in a fire safety problem in another area of the state.

This department acts as Town Agent and Clerk of the Works on new municipally owned building construction. Presently in the process of construction are the Globe Hollow School and the Weaver Road Fire Station.

## 1926 - 1927

A look back at Building Department activities for a comparable period in 1926-27 shows some interesting differences. At that time Manchester had one inspector. His records show that in that period, three hundred and sixty-two (362) permits were issued. These represented an estimated gross value of \$738,755 and

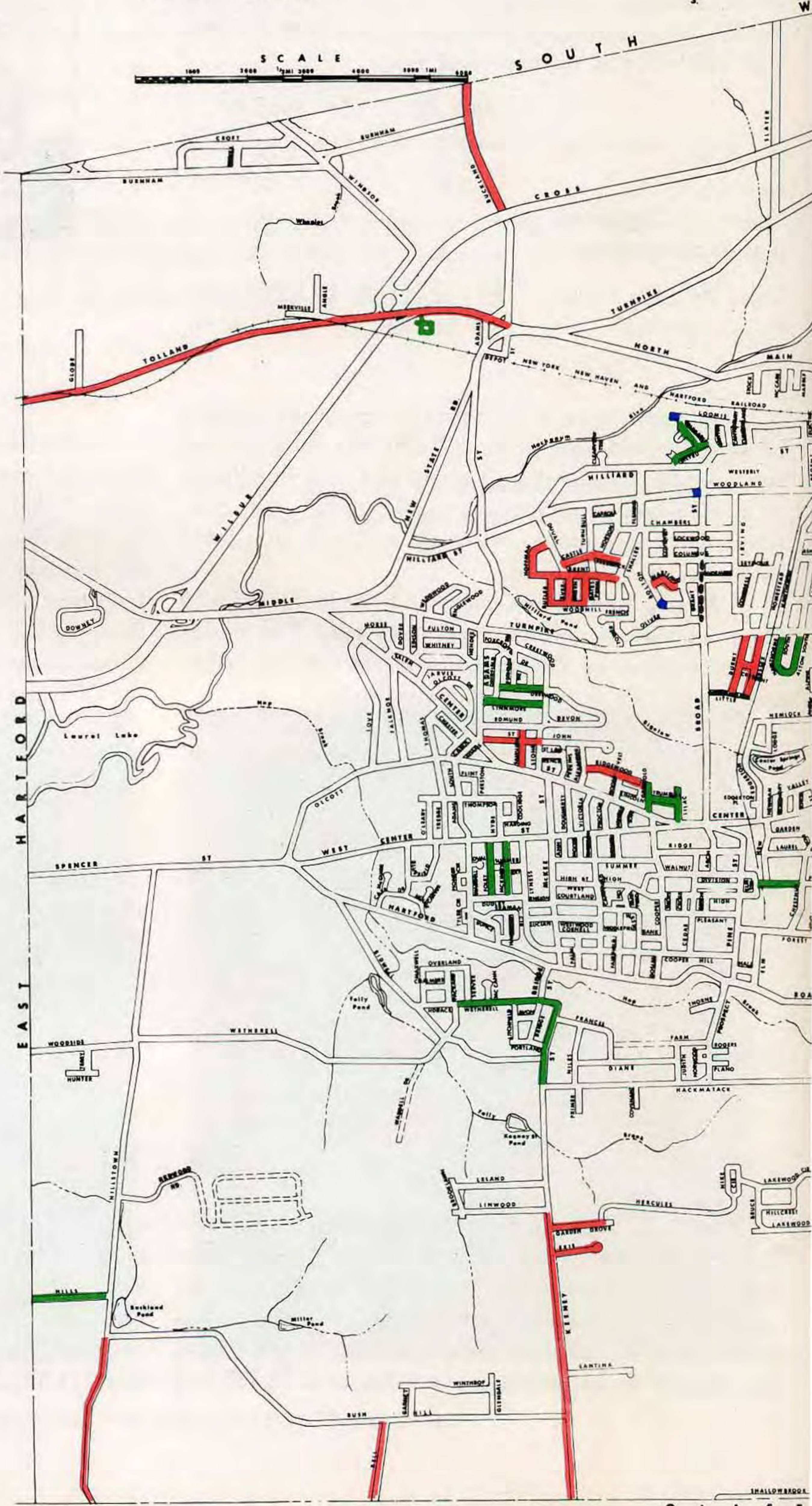
provided a revenue of \$609. In 1966-67, the department issued 1846 permits which represented an estimated value of \$5,520,034. The total revenue was \$43,134.50. This revenue exceeded the total operating expenses of the Building Department by over sixteen hundred dollars (\$1,633.50).



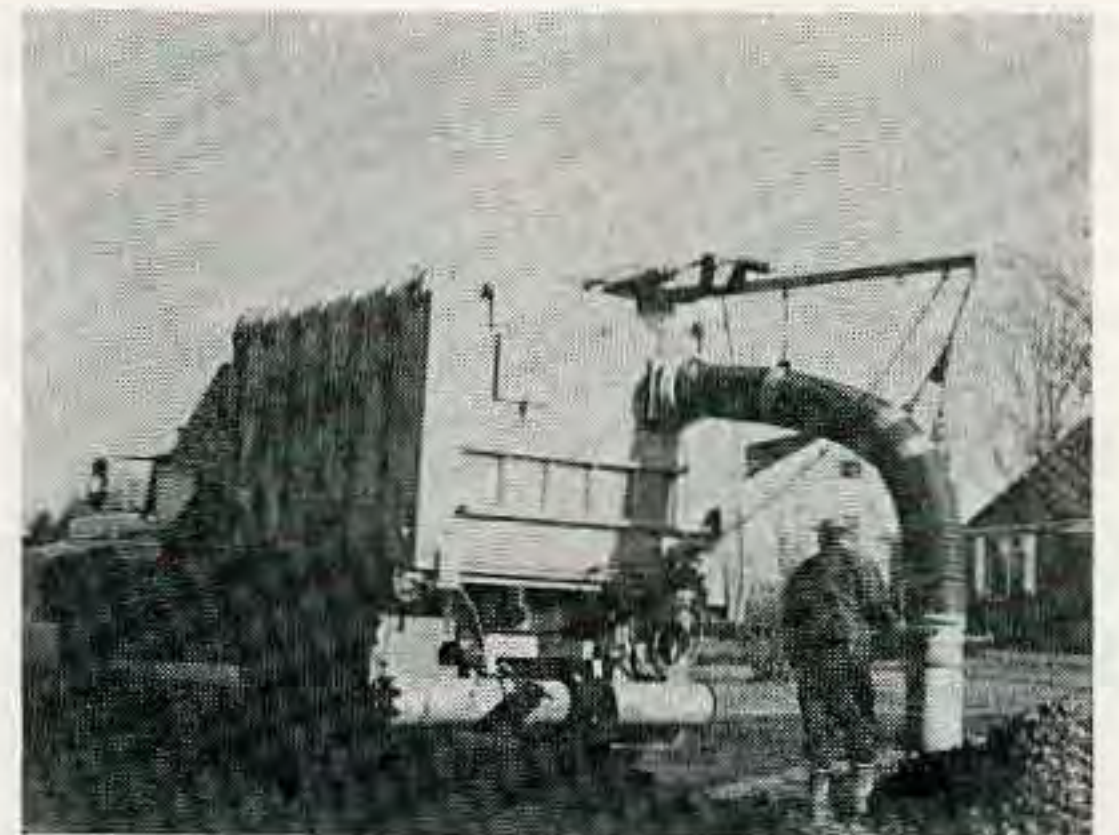
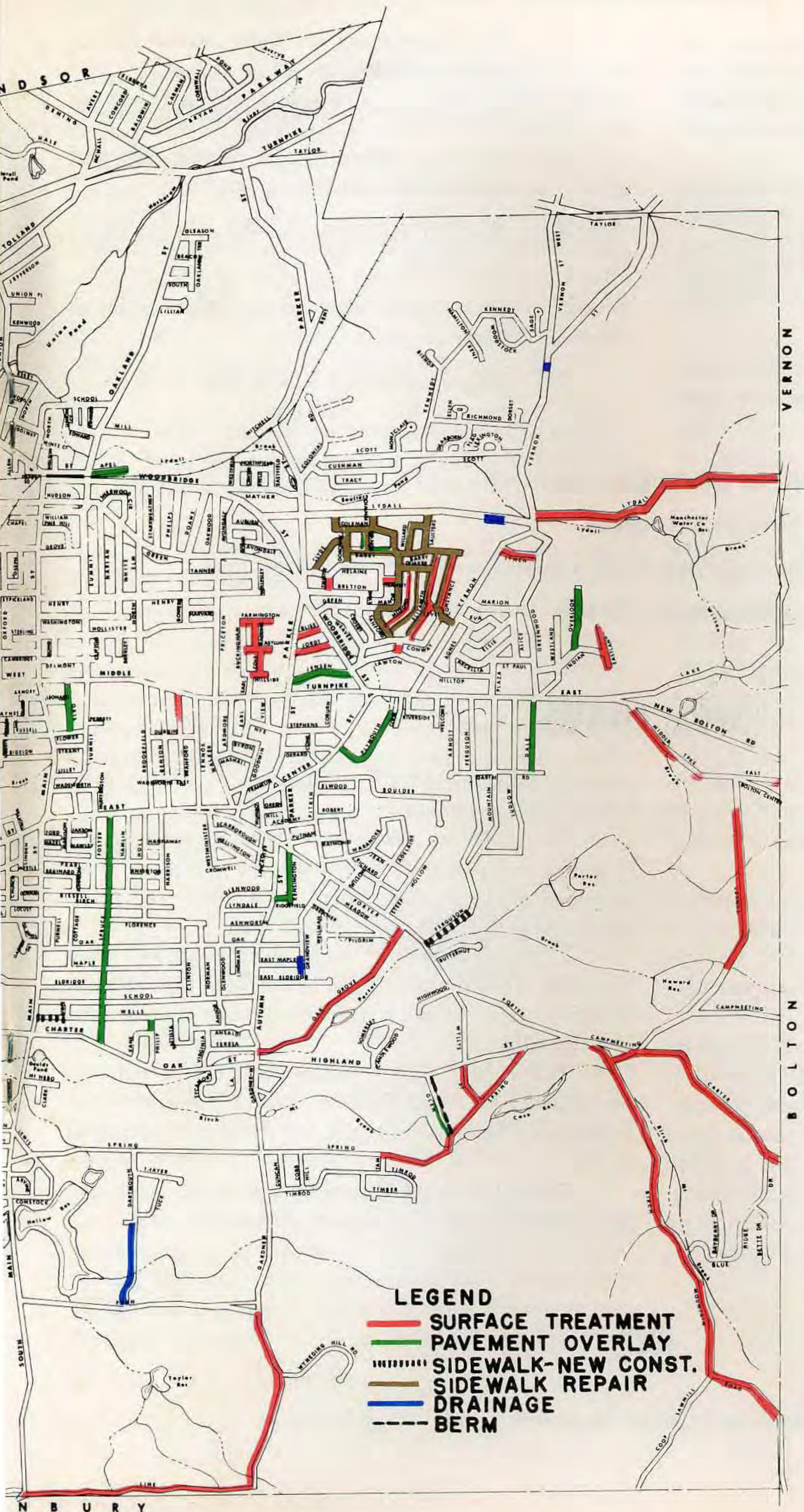
# MANCHESTER, CONN.

## HIGHWAY PROGRAM

1966 - 1967









## ENGINEERING DIVISION

This past year the Engineering Division has provided engineering services on a multitude of projects.

The greatest volume of work was in the area of planning and laying out of various roads, storm sewers, curbing and other related projects.

Some of the more significant projects involving this Division were:

- (1) The preliminary design work for the North Manchester Interceptor and our Secondary Treatment Plant.
- (2) Coordination with the State in the design of Route 6 as it affected various Town Agencies.
- (3) The construction of Globe Hollow School and Fire Station No. 3.
- (4) Planning for the Parker-Oakland Connector.
- (5) Initiation of an aerial photography and topographical mapping program.
- (6) The first application of the new Industrial Guidelines.
- (7) The compilation and standardization of Sewer Rules.
- (8) Development of a Master plan of development for East Cemetery.

### ENGINEERING DIVISION (forty years ago)

**2.7 miles of street were surveyed and mapped.**

**3.4 miles of street profiles were made and 54 merestones set at street intersections.**

**175 new house numbers assigned during the year.**

## HIGHWAY DIVISION

The Highway Division instituted a new leaf removal program in the fall of 1966. The entire Town was cleaned once, with trouble areas receiving a second cleaning.

The snow and ice control program was improved by including seven salt and sand routes. Plowing routes were increased from seventeen to twenty-four in order to open the Town's streets more quickly than was possible in the past.

Manchester received a total snowfall accumulation of 85.25 inches, compared to a normal snowfall of 48 inches. The total cost of snow removal and ice control was \$115,822 compared to a \$66,308 cost last year. In January, we had only 1 inch of snow, but in March of 1967 we received 33 inches in total accumulation.

The initial Spring Cleanup (winter sand sweeping) began on April 11, and was completed on May 11,

with approximately 12,670 cubic yards of material collected from our streets.

The Highway Division's regular maintenance programs included surface treating and paving of Town streets, and the installation of drain inlets and storm sewers in various drainage trouble areas.

2,228 linear feet of steel beam guard rail were installed. The Division plans to continue this program in future years. 13,868 linear feet of berm curbing were also installed.

The Public Works' garage and office building was painted last year with the use of Town forces to supply the labor, resulting in an estimated saving of \$1,200.

Plans for an institution of a roadside weed control program in the summer were developed.

## 1927

**Granite curb installed**

**5,883.57'**

**Cost of grain, hay and straw for highway department horses**

**\$1,662.71**



## REFUSE COLLECTION AND DISPOSAL DIVISION

Our refuse collection is in its second year of a three year contract. The contract collector has shown another year of good service which has resulted in a minimum of complaints. An addendum to the contract for the last six months of the year was negotiated to have the contractor service Town buildings and litter containers. In the past, Town forces were used for this work. The saving in having the private collector handle this work would amount to \$3,208.00 annually. Having the work done by private contractor would eliminate filling one vacancy in the Highway Department.

New litter containers have been installed on Main Street. It is planned to replace all old containers in Town in the next two years.

The Superintendent of the Refuse Collection and Disposal Division reports that at the end of the fiscal year a summary review of operations showed an estimate of 156,000 cubic yards or 48,750 tons of refuse material are deposited annually in our Disposal Area. Proper adherence to our sanitary land-fill operation requires approximately 1000 cubic yards of cover material be used each week. Therefore, physical expansion of the Disposal Area and acquisition of additional cover material is of the utmost urgency to provide proper operations in the next year.

Preliminary plans for increasing the size of the Disposal Area have been formulated and are included at this time in the Hop Brook Dike Program.

Unless a new source of cover material is secured and a new Disposal Area is acquired, we must be prepared to use a different method of Refuse Disposal by September 1970. As you are well aware, the most feasible alternate method would be Incineration.

The Highway Division continues to provide labor, and equipment, and assists in furnishing cover material for the Disposal Area operations. The Disposal Area is open to the public Monday through Saturday, from 8:00 a.m. to 5:00 p.m. Sundays and holidays it is closed.

## CEMETERY DEPARTMENT

The Perpetual Care Fund was increased this past year by \$12,980 realized from the sale of lots. One-third of the purchase price of a lot is placed in the Fund. The total Perpetual Care Fund is now \$371,621. The interest earned from the Fund last year amounted to \$10,343. Total expenses for the Department were \$67,138 and income, \$49,191. A review of rates charged is underway, to determine if they should be raised.

There were 257 funeral services held in the Municipal cemeteries during the past year. Employees of the Cemetery Department also provided services for 18 funerals in the St. James and St. Bridget's Cemeteries.

The Town Engineering Department made a master plan of the Westminster section of the East Cemetery. This study resulted in a request for the sum of \$21,900 to be allocated from the Capital Improvement Fund for development of additional sections. Upon completion of this project, an estimated 12 years of available space will be added to the East Cemetery. Some of this space will be reserved for an Annex to Veterans' Field, as recommended by the Veterans' Council.

**1926 - 1927**

**Plans were being prepared for the development of land purchased as an addition to the East Cemetery.**



# UTILITIES

## WATER AND SEWER DEPARTMENT

The Porter Reservoir chlorination building has been enlarged to contain the apparatus needed to improve the water quality and the necessary equipment is on order.

A new well has been drilled in Charter Oak Field and plans for pump, building and connecting pipe are being drawn. This should add 500 g.p.m. when completed.

This was the only suitable site that the company hired to explore possible well sites found with a volume adequate for developing.

At the present time, it appears that the drought of the past several years has ended as we have received average rainfall for the first six months of 1967.

In May, the Board of Directors voted to allow the Department to raise the cost of water connections to an amount which will return the additional labor and material cost and the increased cost of pavement repairs.

During the fiscal year, there were 31 - 1" connections; 3 - 1-1/4"; 9 - 1-1/2"; 1 - 2"; 2 - 6" and 2 - 8" connections added.

In this year, 2,116' of 12" main were added; 145' of 10"; 629' of 8"; 3,640' of 6" and 20 valves and 9 hydrants.

## SANITARY SEWER

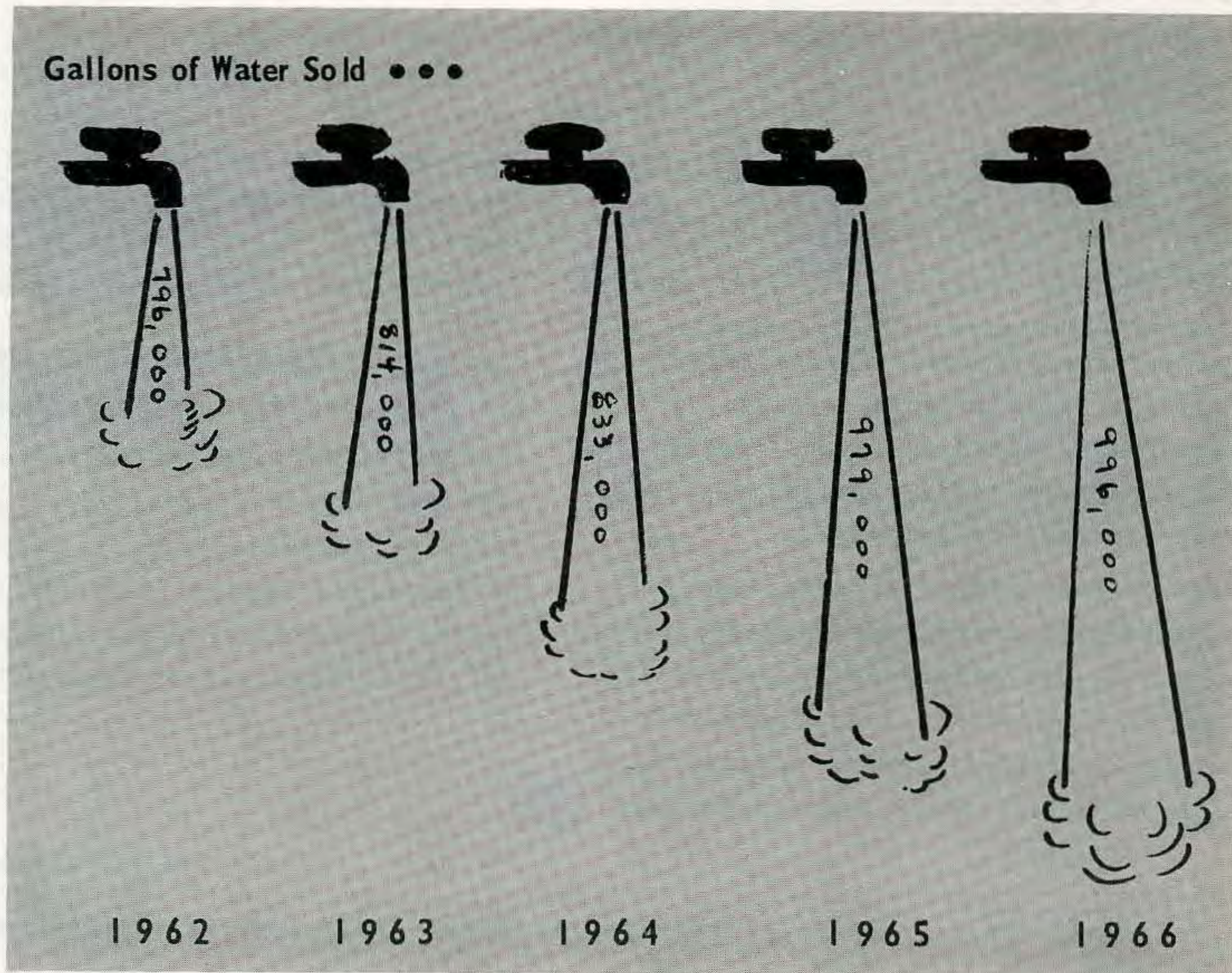
The second automatic Barminutor, forecast in last year's Annual Report, has been received and installed at the Treatment Plant.

In March, the Board voted on and passed the Sanitary Sewer Rules and Rules for Assessment for Sanitary Sewer Construction. This was after several years' compilations and study. The Board also OK'd new connection charges more in line with present prices.

During the fiscal year, the Department installed 15 - 4" connections and 17 - 6". Also, there was added to the system 1,060' of 12" main; 1,175' of 10"; 518' of 8"; 1,043' of 6" and 12 manholes.

## 1926 - 1927

The Town did not operate any public water supply system or any sanitary sewer system. It was not until half a decade later that water and sewer systems were purchased from Cheney Brothers.





## PARK DEPARTMENT

The Park Department continued its tree planting program last year, with a total of 144 trees planted on public property and streets in Town. The City Beautiful Committee of the Chamber of Commerce furnished 70 trees planted by Park Department personnel. Included in these plantings were Sugar Maples at Waddell School, and White Pines and Flowering Crab Apples at Manchester High School.

Additional plantings of White Pines in several public parks around Town, and plantings of 98 Dark American Arborvitae trees on Harrison Street and Olcott Street were accomplished during the year.

The following agencies worked to prepare a flower bed across from the Post Office in the center of the Town of Manchester.

Manchester Garden Club - Park Department  
City Beautiful Committee of the Manchester  
Chamber of Commerce

State of Connecticut (Roadside Developing Department)

Flowers planted by the Club were:

Cannas, Begonias, Agerattum, Allysum

Flowers were planted and work completed May 27.

A total of 75 trees were removed from streets and public property, and 353 trees were pruned. Over 500 Elm trees in Town were sprayed with DDT in order to control the Elm Tree Bark Beetle which carries the Dutch Elm Disease from sick trees to healthy trees. Also sprayed for mosquito control purposes were over 50 areas in Town.

The Park Department also maintains recreation facilities throughout Town. Included for the first time was the operation of the Mt. Nebo ski tows with the cooperation of the Manchester Ski Club.

Coasting at Center Springs Park this winter was a popular activity, with a total attendance record of 6,977 enjoying the 66 coasting days. Skating was possible during 22 days at Center Springs Annex and 28 days at Charter Oak Park; a total attendance of 21,685 was recorded at these two areas. Center Springs Pond was not open for skating last year, since the ice was not safe at any time.





## RECREATION DEPARTMENT

The function of the Recreation Department is to develop and direct a broad recreational program of activities and services to meet the needs of residents of all ages.

Last year saw a substantial increase in participation in Town recreation activities, and it is likely that this trend will continue in future years. Total participation in the Town recreation programs was 376,978, an increase of 31% in total attendance over the previous year.

WINTER PROGRAMS were organized at the three recreation centers, the Teen Center, Manchester High School gym and pool, the Senior Citizens' Center, three skating areas, the ski slope and Center Springs Lodge. Attendance rose to new highs in the youth and adult basketball leagues, men's volleyball leagues, women's slimnastic classes, lifesaving classes, youth and adult bowling leagues, youth swim lessons, women's volleyball, youth, adult and family swims, teen dances, skating, skiing and coasting. Well received new winter recreation programs included women's basketball, men's gym and swim, Halloween dances for teen-agers, bowling for girls and boys at the East and West Side Recreation Centers, and youth and adult golf lessons. A Father - Son Banquet for participants in the youth basketball leagues was held in April.

SUMMER PROGRAMS utilized the following facilities in Town: twelve playgrounds, four swimming pools, three basketball courts, ten tennis courts, three softball fields, five volleyball courts, eleven baseball fields, Camp Kennedy, the Teen Center and the High School parking lot. Fees for all swimming pools were abolished.

Men's softball leagues, boys' baseball leagues, tennis and swimming classes, youth bowling, youth and adult basketball leagues, playground programs, lifesaving courses, teen dances and adult evening swims were the programs continued from previous years.

A new program of Outdoor Teen Dances held twice weekly at Manchester High School was truly the highlight of the summer program. Volunteer rock and roll bands responded to the TV, radio and newspaper publicity, playing benefit dances which averaged 500 teen-agers in attendance.

Another new program for our teen-age residents was the Teen Splash Parties held every Wednesday evening at the new Waddell pool. The Splash Parties, which were held under the lights and included recorded music, were also well attended.

A Women's Noon Swim program was another new addition to our summer recreation program.

Recreation memberships increased a substantial 45% last year. The new total of memberships in the various categories is 3,276.

## 1926 - 1927

Recreational and park facilities were limited. Globe Hollow swimming pool and Mt. Nebo ball fields were then Cheney-owned, but leased to the Town of Manchester for recreational purposes. The Center Springs Park area was deeded to the Town of Manchester by Cheney Brothers in 1917 for recreation and park purposes.



HO - HO - HO



ANYONE FOR DANCING ?



## CAMP KENNEDY

Camp Kennedy was in operation for six weeks during the summer of 1967. The Camp operated with five paid staff members as follows: Director, Director of Arts and Crafts, Director of Physical Activities, Senior Male Aide and Senior Female Aide.

257 campers were serviced for the six weeks as follows:

First Week	42
Second Week	42
Third Week	44
Fourth Week	47
Fifth Week	40
Sixth Week	42
257 Total	

A total of 72 volunteers gave their services for this time. Volunteers came from Manchester, Bolton, East Hartford, South Windsor, Wapping and Vernon.

## SHELTERED WORKSHOP

November marked the second anniversary of the Manchester Sheltered Workshop in our School Street location. The programs in this community have become models for other towns throughout the country. Mr. Francis Kelley, Superintendent of Mansfield Training School, recently stated, "If there is another community in this State doing more for the retarded than Manchester, please tell me where!"

### Background

In 1965, the Workshop was started in one room at the Bunce Center, and an occupational training program was started for eleven adult retardates. The Town of Manchester in collaboration with the Manchester Board of Education, recognizing the significance of this program, provided space at the old Howell Cheney Technical School and made an appropriation for renovating the new quarters. In October 1967, twenty-five retardates were being trained at the Workshop.

In September 1966, Governor John Dempsey was guest of honor at the official opening of the Manchester Sheltered Workshop. Town officials and a large group of dedicated parents affiliated with MAHRC were present to witness a fifteen year old dream become a reality.

### Type of Program

The Manchester Sheltered Workshop is a work oriented rehabilitation facility with controlled working environment and individualized vocational goals, which utilizes work experience and related services for assisting the handicapped person to progress toward normal living and a productive vocational status. The optimum aim is for placement in industry or to provide paid employment in the Sheltered Workshop on industrial subcontract work. Training is provided in the following areas: bench work, wrapping, food service, maintenance, messenger service, receiving, shipping, salvage operations, freight handling.

### Services to Retarded Clients

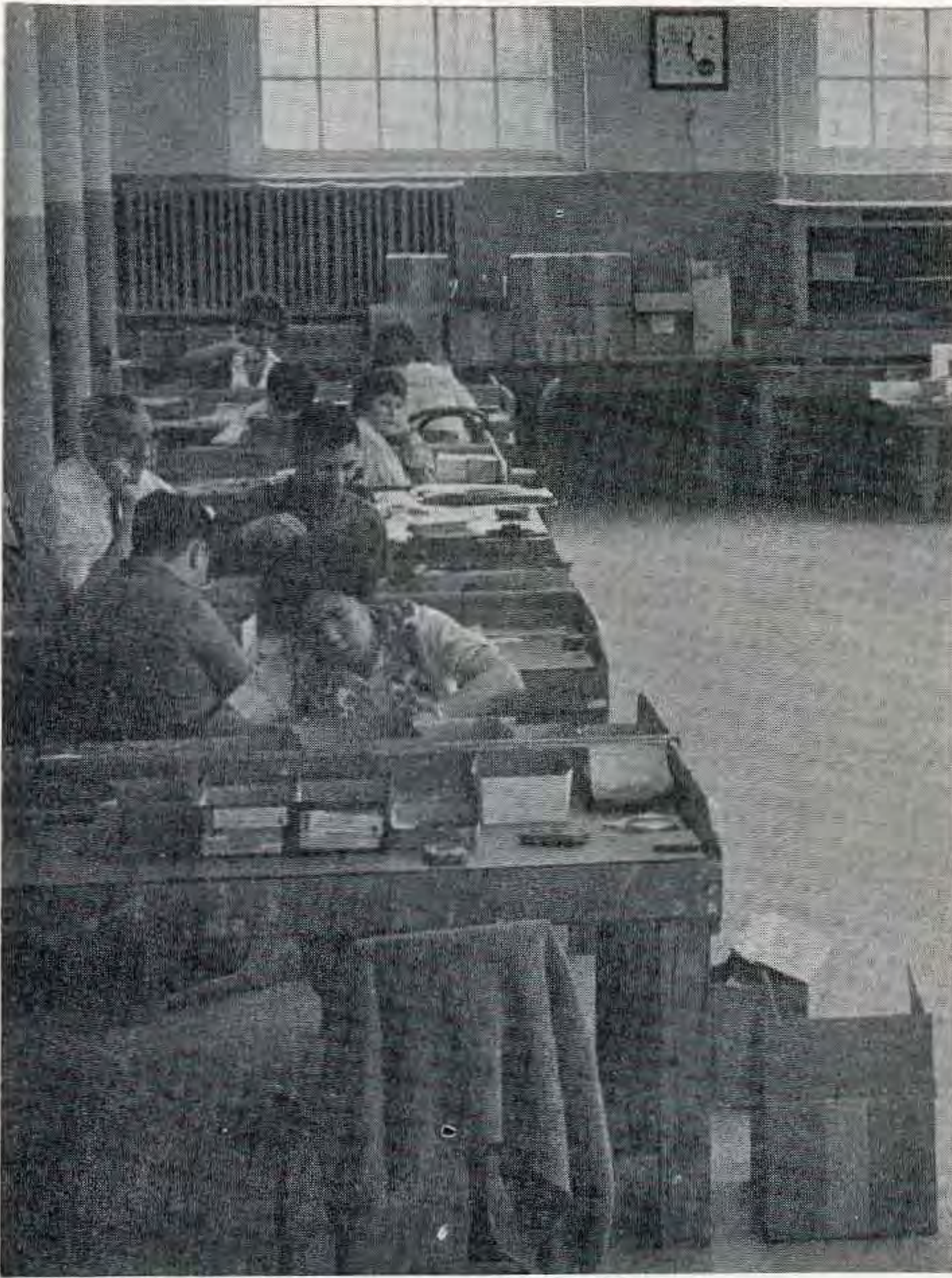
1. Evaluation
2. Personal adjustment training
3. Vocational training
4. Sheltered employment
5. Occupational therapy
6. Homemaking training
7. Recreation
8. Adult education
9. Job placement
10. Job follow-up

### Foster Grandparents

The Manchester Association for the Help of Retarded Children, Inc. was selected by the Office of Economic Opportunity for a Foster Grandparent Plan. Foster grandparents are Senior Citizens over sixty, with low incomes, who are working with retardates at the Bunce Center and the Sheltered Workshop. Senior Citizens receive part time work and supplementary income, while retardates benefit from the attention and skills of these retired people. Our project in Manchester has been described in the May issue of the Journal of Rehabilitation, which is the official organ of the National Rehabilitation Association.



## LEARNING AT THE SHELTERED WORKSHOP



### BUNCE CENTER

The Bunce Center Nursery is a project of the Manchester Association for the Help of Retarded Children, Inc. and was established in 1954. It is a community facility for Manchester's retarded children and was the first day care center for the retarded in the State of Connecticut.

Group approaches are being used to provide some services to retarded individuals and their families. These groups vary from providing preliminary socializing experiences for very young pre-school children; a nursery school type of experience as a preparation for eventual admission to public school special classes and as a day school for school aged children not eligible for existing special classes. It is estimated that approximately one hundred children have graduated from Bunce Center to classes in the Manchester Public School System.

A major objective of the Bunce Center program is to serve retarded children who do not fit into or are

acceptable to existing programs. Such an objective implies a continuously shifting and changing program. A dual philosophy underlies the operation of Bunce Center; it is both child centered and parent centered. For the child, it is hoped that he can be helped to reach his highest potential of functioning, through a program designed to meet his special needs. For each retarded child, an opportunity for care and training will not only increase his worth as an individual but also show the community's recognition of his dignity and right to training for daily living as well as preparation for learning.



## LIBRARIES

"Not by books alone does today's library make its contribution to community growth, development and betterment, but by any means through which facts, opinions and culture may be disseminated."

Last year the book collection of the Manchester Public Library was enlarged by the addition of 7,380 books. Of this amount, 4,000 were new titles. Our present collection now stands at 103,551 books.

Special programs for our children held this year were Summer Story Hours at Mary Cheney Library, Summer Reading Club at the West Side Branch and Whiton Library, and a Christmas Holiday Story Hour. Mr. Oliver Butterworth, the noted West Hartford author, was a guest speaker for our Book Week Program.

A series of four programs co-sponsored by the Junior Century Club and Mary Cheney Library featured story hours for pre-school children and special programs for their mothers. Highlight of the mothers' program was the fashion show which emphasized the costume and art book collection.

The Reference Department at the Mary Cheney Library was again fortunate to receive Federal funds to continue strengthening the existing reference holdings. A Microfilm Reader Printer and back issues of

selected magazine holdings were purchased on microfilm, as well as basic multi-volume titles. The Town's reference service is one to be proud of, and one that is extensively used.

During the year, after thirty-six years of service with the libraries of Manchester, Miss Anna Caroline French retired. For fifteen of the thirty-six years, Miss French served in the position of Head Librarian.

On May 20, 1967, the staff of the Town libraries held a reception for Miss French. On June 6, 1967, the Library Board, at an informal reception, paid a special tribute to Miss French when they renamed the Junior Room of the Mary Cheney Library "The French Room."

Mr. John F. Jackson, Head Librarian and Head of the Reference Department, was promoted to succeed Miss French.

	1966-67	1967
Circulation	334,090	91,835 (an increase of 10,826 over the year before)
Adult borrowers	14,500	1,548
Juvenile borrowers	7,739	383
Books in collection	103,551	20,553



STORY HOUR AT CHENEY LIBRARY



# BOARD OF EDUCATION

The Board of Education agreed with the Hartford Board of Education to participate in Project Concern whereby 62 youngsters from Hartford come to the Manchester School system for two years. The purpose is to study the effects of busing as one means of helping to solve the problems of de facto segregation. Four other communities besides Manchester agreed to cooperate. Hartford pays tuition for the youngsters transferred.

The Board continued cooperation in the Capitol Region Education Council.

Board members supported increased state support in general aid, school buildings and special education.

A class of children of preschool age with severe hearing impairment was started in January at the Gen-gras Center. Enfield, Bloomfield, South Windsor and Newington made tuition payments as their share.

The Board submitted a Capital Improvement Proposal amounting to \$879,660.00. Several of the smaller items could be considered under the operating budget if it were not for the large share of the budget which must be devoted to salaries.

Manchester has continued to develop and expand its program as a part of recent state and federal legislation:

- Special projects for the disadvantaged
- Library books and instructional material for the disadvantaged
- Head Start Programs
- Basic Adult Education

Last year we indicated the allocations for special programs amounted to better than \$185,000 for 1965-1966. Approval for 1966-1967 was greater than \$225,000 and it is expected that 1967-1968 will be more than a quarter of a million dollars.

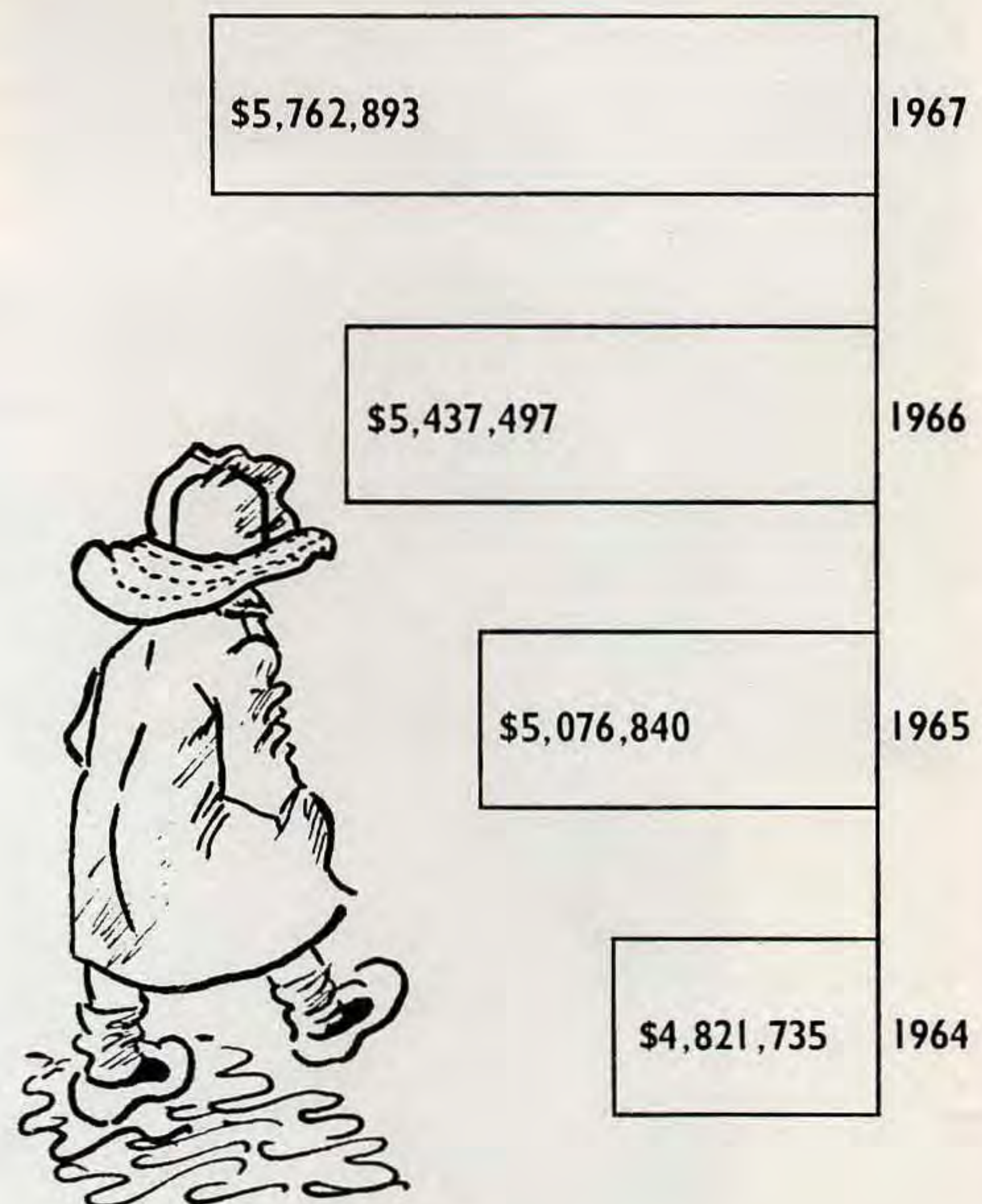
In the summer of 1966 the Board of Education approved the preliminary plans and outline specifications for the Globe Hollow School. Endorsement by referendum made it possible to continue with final plans and specifications. Bids were taken in the spring of 1967 and construction was started shortly thereafter. It seems certain that this unit will be completed for occupancy September of 1968.

The Board reiterated its stand supporting the concept of the neighborhood school and once again urged that the Lincoln School Project be endorsed by other municipal authorities.

Mediation and arbitration came as an aftermath of negotiative procedures and it was September before the 1966-1967 budget was adopted. The first written agreement was signed on August 22, 1966. This contract contained financial items and a large number of personnel policies.

The faculty and parents of the Nathan Hale School recommended that the Library of the Nathan Hale School be named in honor of Miss Mary Taylor. The Board voted unanimously this recommendation. Miss Taylor served as kindergarten teacher in the Nathan Hale School for many years.

Members of the professional staff recognized this year upon retirement were Miss Margaret Daly, Waddell School; Mrs. Genevieve Duane, Buckley School; Miss Bernice Hall, Bennet Junior High School; Mr. Lewis H. Piper, Manchester High School; and Miss Helen W. Snyder, Verplanck School.



EDUCATION EXPENSES



# Education In Action





# BOARD OF EDUCATION STATISTICS

## EXPENDITURES

1966 - 1967

	1966 - 67	1965 - 66
Administration	\$ 169,922.16	\$ 152,533.98
Instruction	4,558,736.88	4,316,013.39
Attendance	13,377.81	12,426.77
Health Service	121,006.52	110,874.16
Transportation	111,408.49	105,971.64
Operation of Plant	597,136.83	578,463.08
Maintenance of Plant	123,397.05	106,305.39
Fixed Charges	35,373.76	26,288.61
Community Services	12,527.97	12,313.81
Capital Outlay	15,258.88	7,634.24
Outgoing Transfers	4,747.01	4,113.08
Project #1	—	2,593.65
Driver Training	—	1,996.05
Total	\$5,762,893.36	\$5,437,497.85

## RECEIPTS FROM SOURCES OTHER THAN LOCAL TAXES

1966 - 1967

State Aid Operations	\$1,361,967.03	\$1,364,699.66
State Aid - Other	210,843.28	207,553.28
Tuition	44,361.78	44,028.57
Building Rental, Miscellaneous	18,436.59	12,976.62
Total	\$1,635,608.68	\$1,629,258.13

## ENROLLMENT - PER PUPIL EXPENDITURES

1966 - 1967

### SCHOOL ENROLLMENT

Senior High School	1,951	1,996
Junior High School	2,071	2,032
Elementary Schools	5,739	5,649
Educ. Exec. Children	—	93
Total	9,747	9,770

### AVERAGE DAILY MEMBERSHIP

Senior High School	1,918	1,976
Junior High School	2,053	2,094
Elementary	5,718	5,910
Total	9,689	*9,980

### \*\*COST PER PUPIL

Senior High School	\$ 748.02	\$ 677.98
Junior High School	682.80	608.94
Elementary	518.74	461.08
Average for All	\$ 598.89	\$ 535.05

Federal and State "Wash-out" accounts not included in these figures.

\*Total aggregate membership from our Summer School not included in our School Enrollment figure above.

\*\*Special Education not included.



## LUTZ JUNIOR MUSEUM

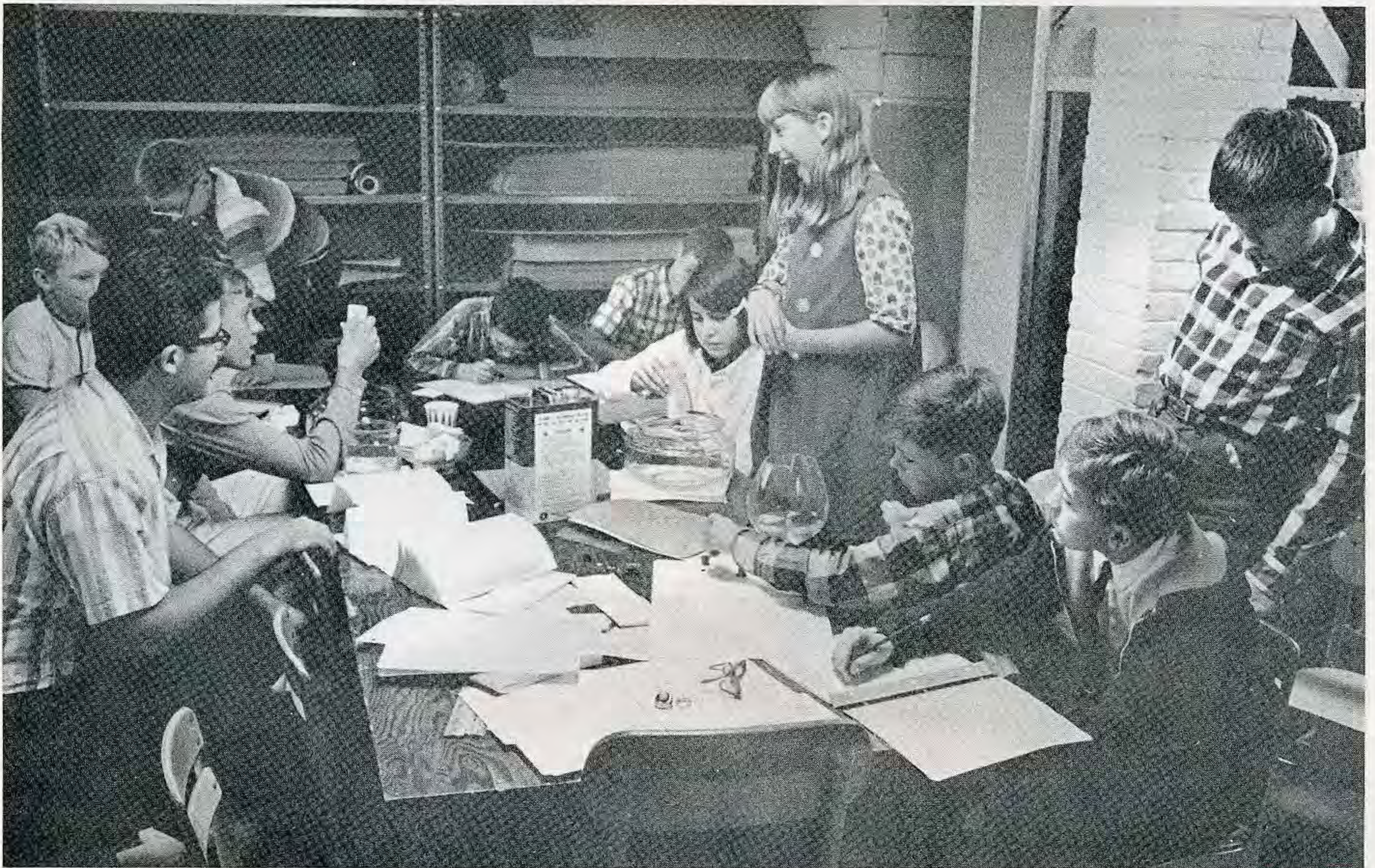
The Lutz Junior Museum continued its operation during the past year, expanding its programs of education and cultural stimulation for Manchester's children. Sponsored by the Museum last year were the Bailey Auditorium Education Programs for Children. The Programs included films and lectures on nature subjects, animal facts, and even a modern dance presentation by the Hartford Conservatory of the Popular Peter and the Wolf. Other Museum-sponsored programs for adults were presented with the assistance of the Manchester Jaycees.

School classes from Manchester and surrounding towns visited the Museum for special learning sessions. Of special interest were the tours organized for children from the Oak Hill School for the Blind. Head Start programs, Spanish-speaking classes, and programs for the retarded and the physically handicapped. Forty-five Scout groups from Manchester and other area towns and one hundred campers from the Times Farm Camp also toured the Museum.

The Museum continued its service to Manchester schools by providing exhibits and special classroom teaching by our staff.

The highlights of our expansion programs include the installation of new animal cages for our live animals, made possible through a grant from the Ensworth Foundation; the gift of a magnificent prize Alaskan brown bear by William Sleith; the construction of an authentic covered footbridge in the Oak Grove Nature Center by the Manchester Jaycees; the submittal of a proposal for an operational grant under Title III of the Elementary and Secondary Education Act for the creation of an Outdoor Natural Science Educational Center; and, lastly, ground breaking for the Nature Center Building which will be ready for use in the fall of 1967.

Free admission to the Museum during the hours of 2:00 - 5:00 P.M. six days a week for forty-six weeks. The Museum is closed during August and the first two weeks in September.



LEARNING BY DOING AT LUTZ JUNIOR MUSEUM



## TREASURER

The Town Treasurer is charged with the custody and disbursement of all Town funds. The Treasurer invests monies from the Town Deposit Fund in legal securities.

Last year, the Treasurer's Department investment of idle General Fund monies returned to the Town of Manchester the impressive amount of \$86,457.04, which is an increase of nearly 10% over last year's earnings. Investment of monies from other funds yielded \$116,425.38, making a total of \$202,882.42 interest gained.

Effort of the Treasurer's office, together with the General Manager, Controller, and representatives of the Connecticut Bank and Trust Company in prepara-

tion of financial reports resulted in a raising of the Town of Manchester's rating by Standard & Poor's from A to Aa.

\$1,425,000 in bonds was issued in June of 1967 with a rate of 3.90% and a premium of \$8,753.50. \$975,000 of this total was for the new Globe Hollow School, and \$460,000 for the McKee Street and Manchester Green Firehouses and an aerial ladder fire truck.

The Treasurer's office keeps all clerical and bookkeeping records for the Retirement Allowance Fund and Pension Trust Funds. As of June 30, 1967, there were 50 pensioners and 391 active members of the Pension Plan.



SAMUEL J. TURKINGTON

FATHER

TOWN CLERK (1925 - 1956)



ROSALIND T. QUISH

DAUGHTER

TOWN TREASURER 1966



## CONTROLLER

The Controller's office serves as a central service agency for the various departments. It is responsible for compilation of the Budget; control of Budget appropriations and expenditures; certain activities in connection with purchasing and personnel; preparation of payrolls; payments to vendors for services and supplies; administration of the insurance program and other general management activities.

Reports reflecting the position of budgetary accounts are prepared each month for distribution to the Board of Directors. Quarterly reports on budgetary accounts are distributed to each department at the end of each quarter. During the year, several special reports were also prepared.

### 1926-1927

The Town report for the year ending August, 1927 shows gross expenditures: **\$1,505,976.00**  
including temporary notes  
in the amount of: **635,000.00**

Activities, such as accounting and control over expenditures, were handled through the Selectmen's Office.

In 1926, George H. Waddell held jointly the positions of First Selectman and Treasurer. His duties included those of the present Treasurer and Controller.

As an example of the growth of the Town monetarily, in 1967 Manchester's bond principal payments were 27 times those in 1926.

## TOWN COUNSEL

The Town Counsel worked with all department heads during the past year, advising them on legal problems arising in their departments. In addition to numerous informal opinions, ten formal, legal opinions were issued.

The Town Counsel's office worked closely with the Manager and the Board of Directors in drafting the Industrial Guidelines adopted during the past year, in an effort to stimulate additional industrial growth.

In addition to preparing a Bond for Deed for the purchase of the Trotter Block, easements, agreements and leases were prepared by this office. Preparation of all documents relating to bond issues is handled by this office.

Litigation involving the Town has continued to occupy a major portion of the Department's time. During the past year, sixty-eight new claims were filed against the Town, arising mainly from alleged road and sidewalk defects. Combined with pending cases, this made a total of one hundred and forty-six claims processed by this office during the past year. Of this number, sixty-four cases were settled, thirteen referred to the insurance carrier, eight were denied and two were withdrawn. Fifty-nine cases are outstanding.

The reassessment of property taxes has resulted in appeals on one hundred and twenty properties from the Board of Tax Review. These cases are pending in court. Additional court work involved the handling of four appeals from the Zoning Board of Appeals and the Planning Commission.

## INSURANCE ADVISORY COMMITTEE

The Committee carried on a continuing survey to make positive that the Town's insurance needs were provided for at the lowest possible cost. The Committee worked with the Library in preparing a cost presentation of the recommended coverage for the library contents. A general review was made of all of the contents coverages in the various Town buildings and these were brought up to date where necessary.

A sub-committee spent many hours preparing a new Group Life Insurance plan for Town employees which was finally approved by the Board of Directors.

Once again the Committee was able to present to the Town a large check, \$19,733, as a refund on its Workmen's Compensation and general liability policies from the Travelers Insurance Company. This refund was of course due to careful insurance management and excellent safety management on the part of all of the Town Department Heads and Town employees. It has to be a cooperative effort and it was. The total premiums paid was \$81,810.41 for Workmen's Compensation Insurance, General Liability Insurance and our Comprehensive Business Policy.

The activity for the last quarter consisted of preparing the specifications necessary to put out for bid all of the Town insurance. Last year we were able to package the fire portion of the Town coverage in a P.I.P. Form thereby effecting a large saving for the Town. This year a bid based on combining all of the Town insurance including fire, liability and the Workmen's Compensation was combined with a substantial savings resulting.



## COLLECTOR OF REVENUE

The responsibility for collection of taxes and other monies due the Town, such as sidewalk assessments, water bills, sewer assessments, etc., is vested in the Collector of Revenue's office. Operations for the fiscal year 1966-67 required a full-time staff of five, including the Collector of Revenue, and part-time help to meet the seasonal needs of the office.

Collection of property taxes on the Grand List of October 1, 1965 amounted to \$7,593,875, or 99.5% of the total tax levy. However, it was necessary to place liens against sixty-six pieces of property for unpaid real estate taxes at the year's end. Three hundred and fifty-one corrections were received from the Assessor's office, which modified the original Grand List.

Planning for the adoption of new electronic data processing methods has progressed during the year, with water billing scheduled to be programmed for the winter of 1967.

Following is a comparison between the tax lists of 1925 and 1965:

	<u>List of 1925</u>	<u>Increase</u>	<u>List of 1965</u>
<b>Total Tax</b>	<b>\$724,626</b>	<b>1,200%</b>	<b>\$8,232,054</b>
<b>(Page 13, Town report of 1927)</b>			
<b>Number of dwellings</b>	<b>5,271</b>	<b>236%</b>	<b>12,426</b>
<b>Tax on Motor Vehicles</b>	<b>1,639</b>	<b>47,033%</b>	<b>770,882</b>
<b>Types of accounts handled</b>	<b>2</b>	<b>1,600%</b>	<b>32</b>
<b>Employees</b>	<b>2</b>	<b>250%</b>	<b>5</b>
<b>Number of rate books</b>	<b>1</b>	<b>800%</b>	<b>8</b>
<b>Space - 16 x 18 =</b>			<b>21 x 18 =</b>
<b>288 sq. ft.</b>		<b>131%</b>	<b>378 sq. ft.</b>

## ASSESSOR

Revaluation of all taxable property in the Town was completed in March, 1967 by a consultant firm. The result of this reassessment was an increase of over 20% in the net taxable grand list of Manchester. The usual annual increase has been about 5%. Adjustments made by the Consultant after hearings totaled \$219,275,414. Further reductions of about 2 million dollars were made by the Board of Tax Review. Fifty-two cases of tax appeals are now pending in Court. The new net taxable grand list is \$217,218,582. This is an increase of \$36,811,633 over the last grand list.

Two of the personnel in the Assessor's Office attended the Assessor's School at the University of Connecticut, and successfully completed the course.

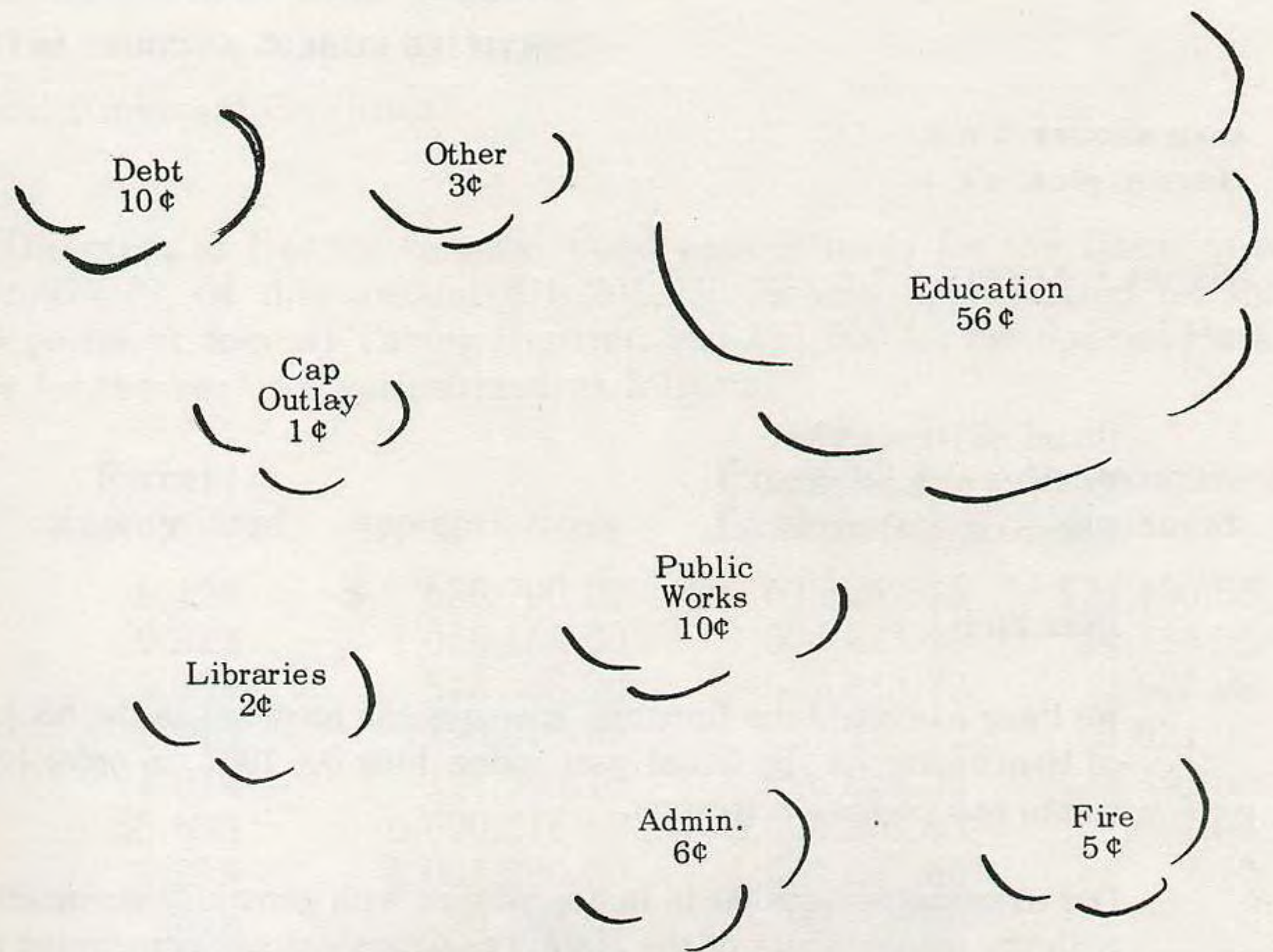
### TEN LARGEST TAXPAYERS 1966 GRAND LIST

<u>Name</u>	<u>Valuation</u>
1. United Aircraft Corp.	\$ 6,653,760
2. First Hartford Realty Corp.	4,147,410
3. The Hartford Electric Light Co.	2,573,470
4. The Hartford Gas Company	1,185,100
5. Charles Schnier and Robert Burnham	1,164,280
6. Pioneer Aerodynamics Systems	1,158,220
7. Alexander Jarvis	1,069,410
8. Colonial Board Company	1,062,330
9. Iona Manufacturing Company	1,024,370
10. Southern New England Telephone Co.	1,013,720
<b>Total</b>	<b>\$21,052,070</b>

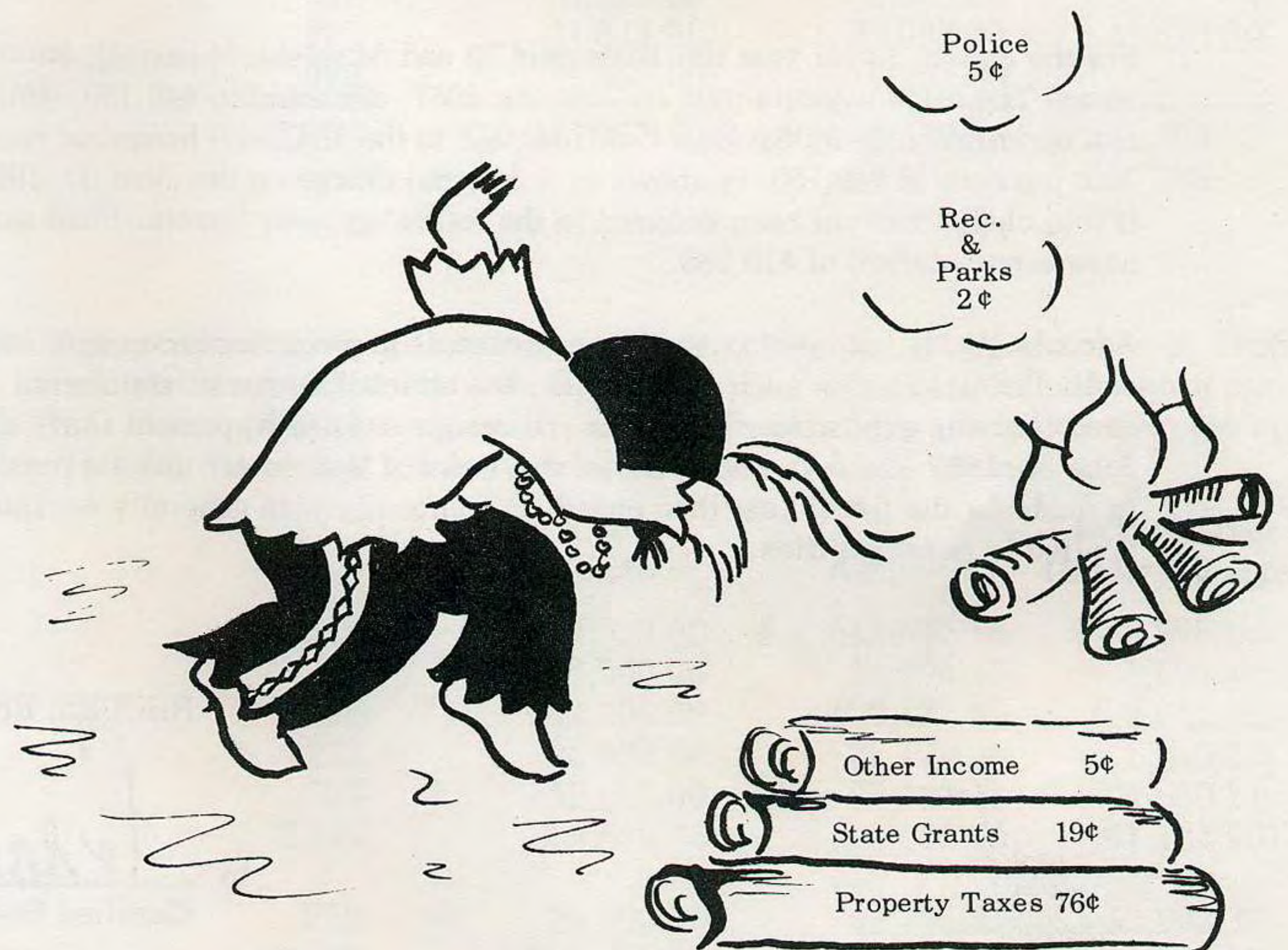
The above represents about 10% of the Total Grand List.



# Where The Money Goes



# Where The Money Comes From





**RHODES, RICE AND KANEHL**  
**CERTIFIED PUBLIC ACCOUNTANTS**

ADAM RHODES, C.P.A.

JAMES Q. RICE, C.P.A.

GEORGE A. KANEHL, C.P.A.

750 MAIN STREET  
HARTFORD, CONNECTICUT 06103  
TELEPHONE 247-4502

15 PITKIN STREET  
MANCHESTER, CONNECTICUT 06040  
TELEPHONE 649-6204

Board of Directors  
Town of Manchester  
Manchester, Connecticut

Dear Sirs:

We have examined the financial transactions recorded in the books and accounting records of the Town of Manchester for the fiscal year ended June 30, 1967, in order to prepare the attached financial statements and comments thereon.

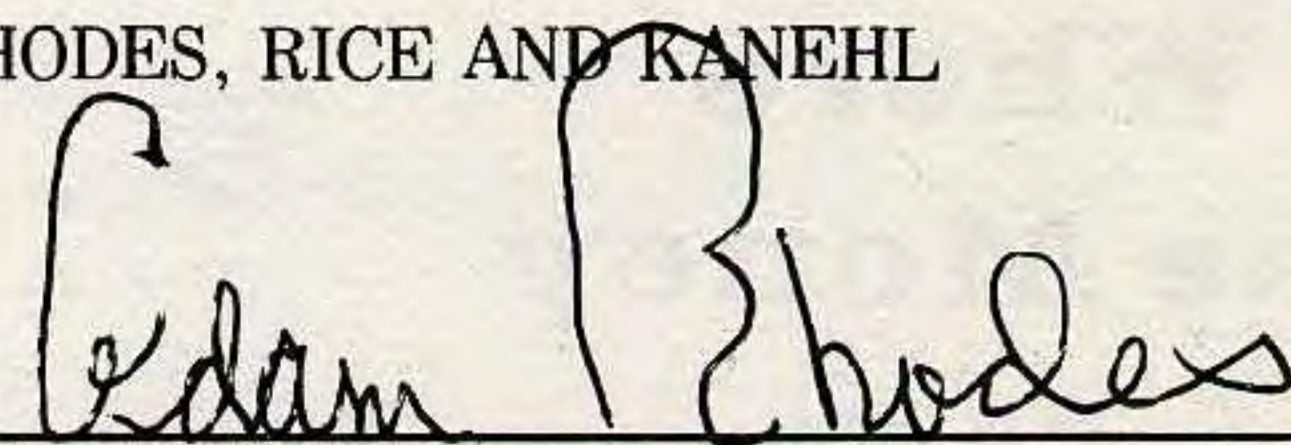
Our examination was made in accordance with generally accepted auditing standards and in accordance with the requirements of the State Tax Commissioner concerning municipal audits, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances. Information and explanations were also obtained from officials of the Town.

For the current fiscal year the Town paid 53 and 54 weeks of payroll, an occurrence arising every several years. The extra payrolls paid on June 30, 1967, amounted to \$49,150, and were charged against a special appropriation made by the Board of Directors in the 1967 - 68 budget in amount of \$50,000. This June 30th payment of \$49,150. is shown as a deferred charge on the June 30, 1967 General Fund balance sheet. If this charge had not been deferred to the following year, General Fund surplus at June 30, 1967 would have been a deficit of \$19,289.

Accordingly, in our opinion, subject to comment in preceding paragraph, and to the best of our knowledge and belief based upon such examination, the attached financial statements and schedules together with accompanying explanatory comments and recommendations, present fairly the financial position as of June 30, 1967 of the various funds of the Town of Manchester and the results of its operations and changes in funds for the fiscal year then ended, in conformity with generally accepted accounting principles as applied to municipalities.

RHODES, RICE AND KANEHL

by

  
Certified Public Accountant

Hartford, Connecticut  
November 17, 1967



# TOWN OF MANCHESTER

## COMMENTS

### Resume of Financial Transactions and General Financial Condition

#### General Fund:

Amounts appropriated by the Board of Directors to finance General Fund expenditures for the fiscal year July 1, 1966 to June 30, 1967 totaled \$10,776,977.79. Of this amount \$10,201,830.79 was appropriated for the Town in General, \$549,647.00 for the Fire Department Special Taxing District, and \$25,500 for the Special Parking District. Appropriations and expenditures for the year are summarized as follows:

Town of Manchester	Percent Appropriated	Appropriations	Expended & Encumbered	Unencumbered Balances
General Government	6.12%	\$ 659,700.00	\$ 635,269.44	\$24,430.56
Public Works	9.82%	1,058,164.00	1,033,827.45	24,336.55
Police Department	5.06%	545,468.00	542,843.72	2,624.28
Recreation & Parks	2.38%	256,976.00	251,951.02	5,024.98
Libraries	1.83%	197,308.10	196,864.55	443.55
Board of Education	55.68%	6,000,216.69	6,000,209.05	7.64
Bond Maturities & Interest	9.89%	1,064,890.00	1,064,882.60	7.40
Capital Improvements	.84%	90,708.00	90,708.00	—
Employee Benefit Plans	2.65%	286,100.00	279,696.28	6,403.72
Revaluation	.39%	42,300.00	42,268.74	31.26
Fire District	5.04%	543,332.00	525,649.80	17,682.20
Fire District Capital Improvements	.06%	6,315.00	6,315.00	—
Parking District	.22%	23,543.00	23,030.70	512.30
Parking District Capital Improvements	.02%	1,957.00	1,957.00	—
Totals	100.00%	\$10,776,977.79	\$10,695,473.35	\$81,504.44

Expenditures of the Town were financed by a 42.6 mill tax levied on the Grand List of October 1, 1965 and by revenue from other sources. Fire District expenditures were financed by a 3.65 mill tax levied on a portion of the Grand List of October 1, 1965. Parking District expenditures were financed by a 6 mill tax levied on a portion of the Grand List of October 1, 1965. Revenues for the year are summarized as follows:

	%	Budget Estimate	Actual	Actual Over (Under) Budget
Property Taxes	72.51%	\$ 7,679,539.00	\$ 7,642,640.76	\$(36,898.24)
Fines, Licenses, Permits	.78%	83,500.00	85,198.47	1,698.47
Current Services	.96%	102,200.00	100,137.45	( 2,062.55)
State Assistance	.23%	24,020.00	22,179.29	( 1,840.71)
Other Agencies	.50%	52,643.00	53,323.11	680.11
Other Revenue	2.74%	289,609.00	228,475.00	(61,134.00)
Educational Related:				
Current Services	.25%	26,800.00	62,798.37	35,998.37
State Assistance	14.51%	1,536,230.00	1,572,810.31	36,580.31
Other Agencies	2.31%	245,065.00	236,597.05	( 8,467.95)
Fire District	4.97%	526,147.00	527,349.55	1,202.55
Parking District	.24%	25,500.00	25,932.07	432.07
Totals	100.00%	\$10,591,253.00	\$10,557,441.43	\$(33,811.57)



# TOWN OF MANCHESTER

## COMBINED BALANCE SHEET — ALL FUNDS JUNE 30, 1967

	A	B	C	D	E	F	G	H	I	J	N-O
		Fire								Pension and	School
		District	Special	Water	Sewer	Dog	Capital	Bond	Trust	Retirement	Cafeteria
	General	Special	Taxing	Dept.	Dept.	Fund	Funds	(Construction)	Funds	Funds	Activity
ASSETS	Fund	Fund	District	Fund	Fund	Fund	Funds	Accounts	Funds	Funds	Funds
Cash	\$492,277.	\$74,468.	\$10,802.	\$128,204.	\$72,018.	\$5,375.	\$130,258.	\$128,715.	\$70,499.	\$115,918.	\$37,247.
Accounts Receivable	95,757.	-	-	-	-	-	2,164,747.	-	-	27,426.	11,807.
Investments	-	-	-	-	-	-	414,116.	849,796.	612,640.	1,217,549.	-
Inventory	-	-	-	-	-	-	-	-	-	-	7,978.
Fixed Assets	-	-	-	-	-	-	21,784,728.	-	-	-	-
Amounts to be raised	-	-	-	-	-	-	6,484,783.	-	-	-	-
Deferred charges	49,150.	-	-	-	-	-	-	-	-	-	-
Total	\$637,184.	\$74,468.	\$10,802.	\$128,204.	\$72,018.	\$5,375.	\$30,978,632.	\$978,511.	\$683,139.	\$1,360,893.	\$57,032.
LIABILITIES AND FUNDS											
Accounts Payable	\$137,973.	\$9,909.	\$300.	\$9,820.	\$18,864.	\$29.	\$46,447.	\$847,980.	-	-	\$9,360.
Notes and Bonds	-	-	-	-	-	-	8,649,530.	-	-	-	-
Advance Collections	469,351.	31,762.	1,637.	-	-	-	-	-	-	-	-
Investment in plant	-	-	-	-	-	-	-	-	-	-	-
Unexpended appropriations	-	-	-	-	-	-	173,254.	106,979.	-	-	-
Funds available	29,860.	32,797.	8,865.	118,384.	53,154.	5,346.	22,109,401.	23,552.	683,139.	1,360,893.	47,672.
Total	\$637,184.	\$74,468.	\$10,802.	\$128,204.	\$72,018.	\$5,375.	\$30,978,632.	\$978,511.	\$683,139.	\$1,360,893.	\$57,032.

### ASSETS NOT INCLUDED

Special purpose and imprest cash	\$970.	-	-	-	\$24,136.	-	-	-	-	-	-
Taxes, assessments receivable	76,456.	5,241.	463.	1,560.	32,892.	-	-	-	-	-	-
Service charges receivable	9,014.	-	-	70,214.	19,331.	-	-	-	-	-	-
Total	\$86,440.	\$5,241.	\$463.	\$71,774.	\$76,359.	-	-	-	-	-	-



# TOWN OF MANCHESTER

## STATEMENT OF DEBT LIMITATION AS OF JUNE 30, 1967

(Based on Public Act #604 of the General Statutes)

### ANNUAL RECEIPTS

### TAXES COLLECTED

	1964 - 65	1965 - 66	1966 - 67	Total
Town Taxes	\$6,981,473.71	\$7,297,908.16	\$7,622,147.76	\$21,901,529.63
Fire District	416,041.32	472,394.14	515,370.38	1,403,805.84
Special Taxing District	24,972.51	24,047.35	24,596.95	73,616.81
8th Utilities District	86,250.25	87,100.11	89,283.71	262,634.07
Totals	<u>\$7,508,737.79</u>	<u>\$7,881,449.76</u>	<u>\$8,251,398.80</u>	<u>\$23,641,586.35</u>

Base for Debt Limit Computation  
Average annual receipts

$$\$23,641,586.35 \div 3 = \$7,880,528.78$$

Debt Limit Computation

	Times Base	Debt Limit	Applicable Bonded Indebtedness Schedule K
Schools	2¼ K	<u>\$17,731,189.76</u>	<u>\$6,233,000.00</u>
General Purposes:			
Contractual Commitments	K - 3		155,530.00
Park and Recreation	K		172,000.00
Cheney Library	K		230,000.00
Firehouses	K		460,000.00
Total	2¼	<u>17,731,189.76</u>	<u>1,017,530.00</u>
Redevelopment	1 K	<u>7,880,528.78</u>	<u>90,000.00</u>
Sewers:			
Treatment Plant	K		633,000.00
Improvement Loan	K		100,000.00
Total	1½	<u>11,820,793.17</u>	<u>733,000.00</u>
Total			<u>\$8,073,530.00</u>

Combination of Debt Limits Per Public Act #604

Schools and General Purposes	4½	\$35,462,379.52	\$7,250,530.00
Sewer and General Purposes	3¾	29,551,982.93	1,750,530.00
Urban Renewal and General Purposes	3¼	25,611,718.54	1,107,530.00
General Purpose	2¼	17,731,189.76	1,017,530.00



# THOSE WHO SERVE YOU

## ELECTED BY THE VOTERS

### BOARD OF DIRECTORS

The Hon. Nathan G. Agostinelli,  
Chairman & Mayor  
The Hon. Harold A. Turkington,  
Acting Chairman & Deputy Mayor  
Mr. John I. Garside, Jr.,  
Secretary  
Mr. William R. Schaller,  
Acting Secretary  
Mr. Raymond L. Ellis  
(resigned 2/8/67)  
William E. FitzGerald, Esq.  
The Hon. Francis J. Mahoney  
Mr. Wayne G. Mantz  
Mr. David O. Odegard  
Mr. Anthony F. Pietrantonio  
(appointed 3/7/67)

### TREASURER

Mrs. Rosalind T. Quish

### SELECTMEN

Miss Eleanor M. Benevento  
William C. Johnson  
Mrs. Mildred M. Schaller

### BOARD OF EDUCATION

John S. G. Rottner, Esq.,  
Chairman  
Thomas A. Bailey, Esq.,  
Secretary  
Beldon H. Schaffer  
Walter Doll, Jr.  
Herbert A. Phelon, Jr., Esq.  
Dr. Walter M. Schardt  
N. Charles Boggini  
Mrs. Anita M. Murphy  
Leonard E. Seader  
Dr. William H. Curtis,  
Treasurer and Superintendent of Schools  
(appointed by Board of Education)  
Ronald P. Scott,  
Assistant Superintendent of Schools

### JUSTICES OF PEACE

William V. DeHan  
Felix F. Gremmo  
Frederick G. Nassiff  
Raymond M. Quish  
Mrs. Barbara J. Sasse  
York G. Strangfeld  
Albert A. Vincek

### TOWN CLERK

Edward J. Tomkiel

### CONSTABLES

Merrill F. Anderson (appointed 1/3/67)  
Clarence Foley  
Joseph J. Macaione (appointed 1/3/67)  
Joseph Macri  
Robert Meek  
Wesley R. Shields  
Ralph L. Maher (deceased)

### JUDGE OF PROBATE

The Hon. John J. Wallett

### REPRESENTATIVES IN STATE GENERAL ASSEMBLY

18th District - The Hon. Vincent A. Genovesi  
(deceased)  
19th District - The Hon. Robert Z. Stavnitsky  
20th District - The Hon. Henry T. Becker  
State Senator, 4th Senatorial District -  
The Hon. David M. Barry  
The Hon. Donald S. Genovesi  
(elected)

## APPOINTED BY BOARD OF DIRECTORS

### GENERAL MANAGER

Robert B. Weiss

### AUDITOR

Rhodes, Rice & Kanehl

### CIVIL DEFENSE DIRECTOR

Edwin M. Edwards

### MEAT INSPECTORS

William Bogner, Sr.  
Richard C. Olmsted

### SEALER OF WEIGHTS AND MEASURES

Chief James M. Reardon

### TOWN COUNSEL

John F. Shea, Jr., Esq.

### VETERANS' GRAVES CUSTODIANS

Edwin M. Edwards  
Everett Kennedy  
Frank J. Anderson

### ADVISORY RECREATION AND PARK COMMISSION

Chester F. Bycholski, Chairman  
Thomas F. Conran, Jr., Vice Chrm.  
Davis E. Wiggins, Secretary  
Richard P. Cobb (res. 12/12/66)  
Christopher S. McHale  
Joseph J. Sylvester

### BOARD OF TAX REVIEW

Charles H. McKenzie, Chairman  
Roger McDermott, Vice Chairman  
Aaron Cook, Secretary  
(Appointed 1/3/67)

### BUILDING COMMITTEE

Truman A. Crandall, Chairman  
Donald K. Kuehl, Secretary  
John J. Hinch (appointed 6/6/67)  
Eugene R. Montany  
John R. Wennergren, Jr.  
David Kahn  
Joseph J. Macaione  
Paul F. Phillips  
Robert W. Lappen  
Salem E. Nassiff (resigned 5/2/67)

### CIVIL DEFENSE - ADVISORY COUNCIL

Charles H. Covey, Chairman  
Francis P. DellaFera  
Edwin M. Edwards  
Mrs. Mary B. Mullaney  
Richard E. Reichenbach  
Michael P. Saverick  
York G. Strangfeld

### CONSERVATION COMMITTEE

Joseph A. Cataldi, Chairman  
Paul R. Marte, Esq.  
Lemuel E. Miller  
Frederick G. Nassiff  
Frederick A. Sweet  
Robert P. Coleman, Jr.  
Dr. Frank H. Horton

### DEVELOPMENT COMMISSION

Alfred P. Werbner, Chairman  
Robert L. Brock, Secretary  
Alexander C. Penny (resigned 4/4/67)  
William C. Forbes  
Allan D. Thomas, Esq.  
William H. Sleith  
Joseph A. Conti, Esq.  
Aaron Cook (appointed 5/2/67)

### HUMAN RELATIONS COMMISSION

The Right Rev. Edward Reardon  
Dr. David L. Warren, Chairman  
Mrs. Barbara Goldberg, Vice Chairman  
Mrs. Beverly R. Malone, Secretary  
(appointed 11/22/66)  
Rev. Paul C. Kaiser  
Mrs. Virginia F. Briggs  
Rev. Felix M. Davis  
Isadore Radding  
Dr. Sedrick J. Rawlins

### LIBRARY BOARD

William E. Buckley, Chairman  
Russell B. Granniss, Vice Chairman  
Mrs. Eileen J. Conrad  
Mrs. Elizabeth J. Loso  
Mrs. Eleanor D. Colman  
Leo F. Diana

### PARKING AUTHORITY

Joseph L. Czerwinski, Chairman  
R. Bruce Watkins, Secretary  
William E. Belfiore  
Joseph G. Garman  
Raymond E. Gorman

### PENSION BOARD

Richard C. Woodhouse, Esq., Chairman  
James T. Blair, Secretary  
Fred W. Geyer  
Francis J. Conti  
Mrs. Rosalind T. Quish, Treasurer  
(ex-officio)

### ALTERNATES ON TOWN PLANNING COMMISSION

Truman A. Crandall  
Alfred W. Seiffert  
Joseph L. Swensson

### ZONING BOARD OF APPEALS

John F. Clifford, Esq., Chairman  
John Cagianello, Secretary  
George P. Churilla  
James F. Halloran  
Charles H. McKenzie

### ALTERNATES ON ZONING BOARD OF APPEALS

Wilbur W. Bennett  
Charles G. Pirie  
Herbert J. Stevenson

### CAPITOL REGION PLANNING AGENCY REPRESENTATIVES

The Hon. Steve J. Cavagnaro  
Matthew M. Moriarty  
Dr. Douglas H. Smith

### MANCHESTER COUNTRY CLUB BOARD OF GOVERNORS

Donald S. Genovesi

### COMMUNITY COUNCIL ON ECONOMIC OPPORTUNITY

James M. Higgins, Esq., Chairman  
Mrs. Anne McMillan, Secretary  
Mrs. Marion O. Mercer  
Mrs. Saunda P. Taylor  
Mr. Jay R. Stager (resigned)  
Lewis Segal, Esq. (resigned)  
Jerry S. Williams (resigned)

### ADMINISTRATION COUNCIL ON ECONOMIC OPPORTUNITY

Ernest R. Machell, Secretary  
Mrs. Rosalind Quish  
Dr. William H. Curtis  
Miss Mary Della Fera  
William A. Andrulot  
William D. O'Neill  
Chief James M. Reardon

### REDEVELOPMENT AGENCY

Everett T. Keith, Chairman  
Harlan D. Taylor, Vice Chairman  
Edward J. Sweeney, Treasurer  
Francis P. Handley  
Arthur E. Smith

### PLANNING AND ZONING COMMISSION

M. Adler Dobkin, Chairman  
Clarence W. Welty, Secretary  
William B. Kloppenburg, Esq.  
Dr. Robert E. Karns  
Truman A. Crandall

### ACTION COMMISSION FOR THE AGING

Rev. K. Ejnar Rask (res. 5/2/67)  
Dominic Squatrito, Esq., Chairman  
Miss Catherine C. Shea, Vice Chrm.  
Rev. Paul C. Kaiser  
Harry Mahoney  
Dr. George A. F. Lundberg, Sr.  
Mrs. Marion Mercer  
Rev. Kenneth W. Steere  
Frank C. Jones  
Joseph W. Leary  
Ex Officio Members:  
Miss Mary Della Fera, Secy.  
Dr. Nicholas A. Marzialo  
Mrs. Delia Raymond

### CITIZENS ADVISORY COMMITTEE

Mrs. Estella Simpson, Secretary  
Rev. C. Henry Anderson  
M. Adler Dobkin  
Mrs. Sylvia M. Hadge  
Miss Elinor M. Hashim (res. 2/8/67)  
Mrs. Judith R. Klau  
Winslow Manchester  
Robert H. VonDeck  
William A. Bayer  
Phillip Harrison  
John J. Hutchinson  
Eugene R. Montany  
Walter R. Sinon  
York G. Strangfeld  
Anthony J. DiPerrio  
Walter N. Leclerc (deceased)  
William L. Luettgens  
William A. Moorhouse  
Neil Paterson  
Thomas E. Rollason  
Victor E. Swanson

### JURY COMMITTEE

Miss Eleanor M. Benevento  
Mrs. Stanley F. Jakiel  
Mr. Otto F. Sonniksen  
(term expired 12/31/66)  
Mrs. Evelyn G. Anderson  
Mr. Henry Escott  
Mr. Raymond C. Johnson

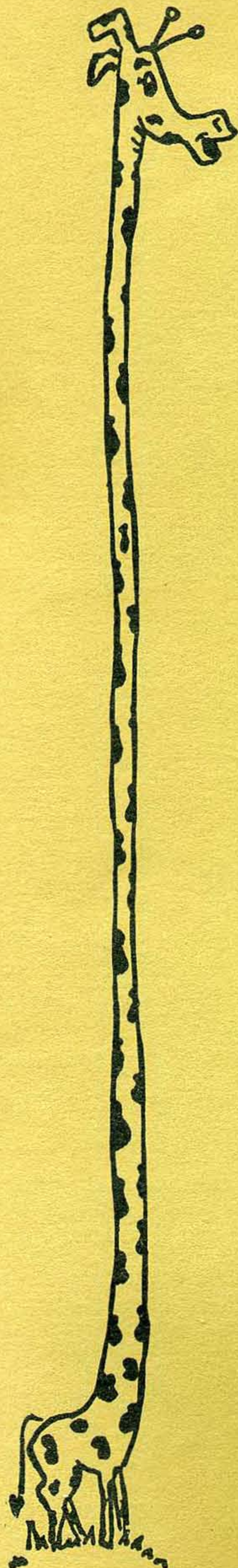
### TRAFFIC SAFETY COMMITTEE

Robert L. Brock, Chairman  
Paul J. Dodge  
George Emmerling  
Walter S. Fuss  
Nathan Joy  
The Hon. Jules A. Karp  
Rev. John J. O'Brien  
Dr. Harvey Pastel  
Vincent Ramizi  
Chief James M. Reardon  
A. Hyatt Sutcliffe



# TAKE A LONG LOOK

## FACTS ABOUT OUR TOWN



	1926 - 27	1966 - 67
Population		
1920		18,370
1926	21,505	
1930		22,061
1940		23,845
1960		42,102
1967		46,800
Area	Same	27.6 square miles
Developed public parks & recreational areas	112.66 acres	170 acres
Roads		
State	No record	15
Town	No record	156.74
Altitude	Same	70' - 780' above mean sea level
Settled	Same	May, 1823
Rainfall	43.02 inches	32.52 inches
Dwellings	3,415	10,428
Motor Vehicles	3,646	22,639
Employees (Full Time)		
Town	No record	300
Board of Education	99	667
Assessment Ratio	50%	65%
Tax Rate	13 mills	42.6*
Budget		\$10,201,830
Bonded Debt applicable to Debt Limit	\$650,000	8,494,000
Debt Limit (Cumulative Total)		55,163,699
Taxable Grand List	52,504,283	217,218,582
Public Schools		
Elementary	5	14
Junior High	None	2
Senior High	1	1
Town School Population	2,900	9,689
Number of Churches	13	26
Registered Voters	10,500	22,525
Voting Districts	1	7
*Fire District	No Tax	3.65
Eighth District		2.5
Special Taxing District	None	6.0

\*265.38 acres includes part of Wickham Park, parklets and school playground areas. Above figure does not, just parks.



# AT YOUR SERVICE

## TOWN TELEPHONE DIRECTORY

649-5281	Municipal Building 41 Center All Departments Except As Noted Below—	649-2112	- Salter's Swimming Pool Lydall St.	649-1991	- Supervisor of Attendance 1146 Main St.
649-9430	- Civil Defense Director	649-0063	- Waddell 163 Broad St.	643-1044	- Supervisor of Buildings & Grounds 45 School St.
643-4131	- Dog Warden	649-9410	- Verplanck 126 Olcott St.		Elementary Schools
649-5281	- Water & Sewer Department	649-2758	Registrars of Voters 41 Center St.	643-6152	- Bentley 57 Hollister St.
649-5281	- Welfare Department 41 Center St.	643-4131	Sealer of Weights & Measures 239 Middle Tnpk E	649-4305	- Bowers 141 Princeton St.
	<b>FIRE DEPARTMENTS—</b>		Emergency—	643-4592	- Nurse
	Fire Emergency Only—		After Business Hours Call—	643-6617	- Buckland 1075 Tolland Tnpk
643-5432	- North End - Manchester	649-9068	- Civil Defense Emergency Operating Center 41 Center St.	649-1729	- Buckley 250 Vernon St.
643-1151	- South Manchester Routine calls—			643-1019	- Nurse
	North End - Manchester	649-6029	- Park Department Garage 16 Harrison St.	649-0624	- Highland Park 397 Porter
643-7373	- Fire House 32 Main St.		Public Works Department—	643-5523	- Nurse
649-2594	- Fire Marshal 47 Strickland South Manchester—	649-2030	- Gravel Pit Tolland Tnpk	643-6162	- Keeney 179 Keeney St.
649-2808	- Headquarters 75 Center St.	649-5070	- Highway Division Garage 263 Olcott St.	643-4798	- Nurse
649-2808	- Chief's Office			649-7571	- Lincoln 494 Main St.
649-2808	- Fire Marshal	649-1886	- Sanitation	649-7493	- Nurse
	Libraries—	649-2680	- Town Clerk's Office	643-2143	- Manchester Green 549 Middle Tnpk E
643-2471	- Mary Cheney Library 586 Main St.	649-0445	- Probate Court	643-6251	- Nathan Hale 160 Spruce
649-9481	- West Side Branch 110 Cedar St.	649-9697	- Water & Sewer Department	643-6493	- Nurse
		643-6192	- Eighth District Sewage Disposal Plant Rr 357 Hilliard St.	643-2002	- Orford Village 56 Waddell Rd.
643-6892	- Whiton Memorial Library 85 N. Main St.		Education Department—	643-4588	- Robertson 45 N. School
643-4131	<b>POLICE DEPARTMENT</b> 239 Middle Tnpk E		Board of Education—	643-6876	- Nurse
649-5281	- Probate Court 41 Center St.	649-2841	- Special Supervisors 1146 Main St.	649-7805	- South 247 S. Main St.
	Recreation Division—	649-2841	- Superintendent's Office 1146 Main St.	649-4490	- Verplanck 126 Olcott St.
643-6795	- Director's Office 22 School Recreation Centers—	649-2841	- Business Manager 1146 Main St.	649-9926	- Nurse
643-6795	- East Side 22 School St.	649-2841	- School Social Service Office 1146 Main St.	649-9034	- Waddell 163 Broad St.
643-8421	- West Side 110 Cedar St.	649-2841	- Instructional Materials Center 1146 Main St.	649-5046	- Nurse
643-7206	- Community Y 79 N. Main	649-2841	- Cafeteria Manager 45 School St.	643-4558	- Washington 94 Cedar St.
649-8212	- Manchester Teen Center 39 School St.	649-3626	- Reading Supervisor 1146 Main St.	643-4171	Secondary Schools
643-5310	- Senior Citizens Center 63 Linden St.	649-2841	- Heating Plant 39 School	643-9493	- High School all depts 134 Middle Tnpk E
643-4700	- Winter Sports Information 239 Middle Tnpk E	643-6211	- Speech Clinic 57 Hollister	643-1919	- Nurse
	Swimming Pools—	649-2097		649-4574	- Occupational Coordinator 134 Middle Tnpk E
649-4008	- Globe Hollow Spring St.			643-5688	- Bennet Junior High 1151 Main St.
				643-2747	- Nurse
				643-4019	- Illing Junior High School 229 Middle Tnpk E
					- Nurse

## THE TOWN CALENDAR—1968

January 1 - New Year's Day  
 February - Board of Tax Review Meets  
 February 12 - Lincoln's Birthday  
 February 22 - Washington's Birthday  
 April 12 - Good Friday  
 May 12-18 - National Public Works Week  
 May 30 - Memorial Day  
 June 22 to September 2, 1968 - Swimming  
 Pools open and close  
 July 1 - Beginning of Fiscal Year  
 July 1-31 - Town Tax Bills Due  
 July 1 to August 12, 1968 - Playgrounds  
 open and close  
 July 4 - Independence Day

September 2 - Labor Day  
 October 7 to April 5, 1969 - Winter Recre-  
 ation Programs open and close  
 \*October 11 - Columbus Day Observance  
 October 19-24 - Public Works Congress  
 and Equipment Show  
 November 11 - Veterans Day  
 November 28 - Thanksgiving Day  
 November 29 - Day after Thanksgiving  
 December 25 - Christmas Day

**Voter-Making Sessions** - held the first  
 Wednesday of each month in the  
 office of the Town Clerk during  
 the hours of 6:00 p.m. to 8:00 p.m.

### REGULAR MEETINGS:

Board of Directors - First Tuesday of  
 each month  
 Board of Education - Second and  
 Fourth Monday of each month  
 Town Planning Commission - First  
 Monday of each month

Last day of school - June 21, 1968

\*Whenever a holiday falls on a Saturday,  
 it shall be observed on the pre-  
 ceding Friday; whenever a holiday  
 falls on a Sunday, it shall be ob-  
 served on the following Monday.